



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW



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MEMORANDUM

October 14, 2025

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO
Rick Lemke, Public Works Director **Richard W. Lemke**

FROM: Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 4 to DeKalb County
CPA 1223623 Contech Engineered Solutions, LLC (ITB 19-101181,
HDPE Pipe Liners (Annual Contract with 2 Renewal Options))

Digitally signed by
Richard W. Lemke
Date: 2025.10.16
09:33:51 -04'00'

Original Contract Term and Dollar Amount: April 14, 2020 through April 30, 2021 and \$500,000

Previous Changes to the Dollar Amount: 1st Renewal for \$500,000; 2nd Renewal for \$476,000; CO #1 for an additional \$500,000 Cap; CO #2 for and an additional \$300,000 Cap; and CO #3 with no change to contract amount

Previous Changes to the Term: 1st Renewal extension to April 30, 2022; 2nd Renewal extension to April 30, 2023; CO #1 term extension to April, 30, 2024; CO #2 term extension to April 30, 2025; and CO #3 term extension to April 30, 2026

Current Cumulative Contract Term and Dollar Amount: Contract term Expires April 30, 2026 and contract amount is \$785,396.

Proposed Contract Term and Dollar Amount: Propose to Extend Contract term for 8 months to December 31, 2026 without additional funding.

Detailed Description of Requested Changes:

PW-R&D requests CO #4 term Extension to December 31, 2026 without additional funding for CPA 1223623 – Contech Engineered Solutions (HDPE Pipe Liners, ITB 19-101181). The Extension will allow the contractor to continue supplying various specialized pipe parts and pipe repair parts for protection of the County's waterlines during roadway work.

The change order request will also allow time to advertise a new solicitation to competitively let a new contract. We are ramping up work and have added roadway projects to the schedule.

cc: Crystal Manson
Desmore Joseph
Michele Smith



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: PW-Roads & Drainage	From: Purchasing & Contracting
RFP No.: 19-101181	Title: HDPE Pipe Liners (Annual Contract with 2 Options to Renew)
Effective Date: 4/14/2020	Expiration Date: 4/30/2026
Contract APPROVED Amount: \$1,346,002.10	Number of Change Orders to Date: 3

Contractor(s)	Contract No(s).	Amount Spent
Contech Engineered Solutions, LLC	1223623	\$ 641,658.95

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

PW-R&D requests Change Order No. 4 to CPA 1223623- **Contech Engineered Solutions, LLC** for one-year Term extension through December 31, 2026 without additional funds.

The Extension will allow the contractor to continue supplying various specialized pipe parts and pipe repair parts for protection of the County's waterlines during roadway work; and to competitively let a new contract. We are ramping up work and have added roadway projects to the schedule.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ **0.00**

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: **581 – (Stormwater Mgmt.- Oper.)**

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Department Director Signature & Date
(Peggy V. Allen, DDPW)

10-22-2025

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson

Purchasing and Contracting Signature & Date

 Digitally signed by Crystal Manson
Date: 2025.10.23 17:03:15 -04'00'