

WorkSource DeKalb

Special Call Board of Directors Meeting Minutes

Monday, May 20, 2024 @10:00 AM

- I. Call to Order/Welcome** – Frankie Atwater called meeting to order at 10:21 AM
- II. Establishment of a Quorum-** Quorum Established (Approval granted by TCSG)

Members Present	Members Absent
Townsend, Denise- United Way of Greater Atlanta (Chair)	Alli, Naushad- RICOH USA. Inc.
Atwater, Frankie- DeKalb Chamber of Commerce (Vice Chair)	Gunter, Doryiane- DeKalb County Schools
Booth, Barry- CERM	Osiname, Ellis- Center for Disease Control (<i>CDC</i>)
Connally, Mark- Georgia Department of Labor	Rogers, Jeff- Mechanical Trades Institute
Cox, Kristi- ManPower	Stewart, Hank- Hank Stewart Foundation
Mason, Randi- Decide DeKalb	Still, Alan- Georgia Sheet Metal JATC
McBride, Meghan Dr.- Georgia Piedmont Tech (<i>GPTC</i>)	Taylor, Jeff- MedCura Health
Slaton, Erica-Antoinette- Erica Antoinette Management	Yohannes, Helen- Chris 180
Thomas, Rondah- Georgia Power	
WorkSource DeKalb Staff	One-Stop Operator Absent
Davis, Robert- Interim Director	Gordon, Robert- One Stop Coordinator
Romaine, LaKita- Accountant	
Cantly, Donnie- Public Relations Specialist	
Dennis, Jowan- Youth Employment & Training Supervisor	
Hewitt, Seretta- Administrative Specialist	
McClure, Brittany- Administrative Coordinator	
Peterson, Bria- Special Projects, E&T Supervisor	
Pittman, Gregory- Management Analyst II	
Sims, Anthony- Business Solutions Unit Supervisor	

III. Action Items

Approval of Previous Meeting Minutes (December 13, 2023)

- Motion was made by Rondah Thomas to approve the meeting minutes from December 13th, 2023. Denise Townsend second the motion.

Approval of Previous Meeting Minutes (March 27, 2024)

- Motion was made by Rondah Thomas to approve the meeting minutes from March 27, 2024. Kristi Cox second the motion.

Finance Report- LaKita Romaine

- Expenditures report was shared as of May 10, 2024. (page 4)
- PY 22 grants are scheduled to close June 30, 2024.
- 6 Awards expire June 30, 2024.
- \$82,007.04 PY22 youth funds are uncommitted and WEX funds are in progress.
- FY23 funds are in good standing.
- Youth Grants close June 30, 2025.
- Motion was made by Denise Townsend to approve the Finance Report. Barry Booth second the motion.

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Transfer of Funds- Dislocated Worker to Adult- LaKita Romaine

- Approval is needed to transfer 500,000 from FY24 Dislocated Worker funds to FY24 Adult Grant.
- Motion was made by Erica-Antoinette Slaton to approve the transfer of funds. Kristi Cox second the motion.

Acceptance of New Grants- LaKita Romaine

- Acceptance is needed for the following new grants:
 - PY24 Adult: \$813,676
 - PY24 Youth: \$909,211
 - Dislocated Worker: \$1,474,876
- Mark Connally made a motion to accept new grants. Denise Townsend second the motion.

State Policy Update- Robert Davis

- The following policies were updated during the previous State Board Meeting:
 - 1.8.3- Public Comment Requirements
 - 1.7.2- Requests for Re-Designation of LWDA
 - 2.2.16- Change in LWDA Grant Recipient
- State Board meets quarterly and includes representatives from all 19 WorkSource Areas.
- Motion was made by Rondah Thomas to approve the State Policy Updates. Denise Townsend second the motion.

Board Chairperson- Robert Davis

- During the September Meeting Denise Townsend was voted Board Chairperson and Frankie Atwater was voted Board Vice Chairperson.
- The National By-Laws require Board members are 51% Business members.
- Board Chairperson must be from a business industry.
- Nominations for WSD Board Chair were discussed.
- Jeff Taylor's term as Board Chair expired June 2023.
- New Board Chair nominations were made during meeting.
- Vice Chair voting will occur during the June 2024 Board Meeting.
- Erica-Antoinette Slaton made a motion to nominate Frankie Atwater as Board Chairperson. Rondah Thomas second the motion. Motion approved.

New Board Members- Robert Davis

- Motion was made by Denise Townsend to approve voting for Ms. Mackenzie Erin Minyard and Ms. Monica Cucalon as new Board Members. Randi Mason second the motion.
- Motion approved for the acceptance of 2 new Board Members:
 - Mackenzie Erin Minyard- Pepsi Co
 - Monica Cucalon- Latin American Association
- 2 more members are needed
- Mr. Robert Davis will send a list of the industry categories for each Board Member by the end of the week.

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By-Laws/Virtual Board Meetings- Robert Davis

- It is critical that all members attend the June 26, 2024, Board Meeting.
- The virtual aspect regarding having hybrid meetings will be discussed during the next Board Meeting.
- The virtual meeting law was passed in February; but the Board By-Laws do not reflect the update.

IV. Public Comments

N/A

V. Announcements

- Next Sub-Committee Meetings: June 12, 2024
- Next Full WorkSource DeKalb Board Meeting: June 26, 2024
- Invites for meetings for the year will be sent to Board Members; This will help with attendance.
- Suggestions from Board members regarding meeting dates and times are needed.

VI. Adjournment

- Kristi Cox made a motion to adjourn the meeting. Mark Connally second the motion.
- Meeting adjourned at 10:47 AM

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