

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Fleet	From: Tammy Shew-Procurement Agent
CPA No.: 1355468	Title: ITB#23-101588 Maintenance, Cleaning & Inspection of Fuel Tanks including Removal, Relocation & Installation (1 st of 2 Options to Renew)
Effective Date: 12/1/23	Expiration Date: 12/30/24
Contract APPROVED Amount: \$200,000.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
SP Petroleum Transporters -CPA #1355468		Yes

<u>User Department Recommendation:</u>		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u> </u> \$ <u>200,000</u>			
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>		3 Digit Fund Code <u> 611 </u>	
CIP Line Item No. (if applicable): <u> </u>			
<u>Justification:</u>			
This is a renewal for services being provided for maintenance, cleaning, and inspections of the County fuel tanks at various sites located throughout the County.			
<u>Robert Gordon</u> Department Director Signature		<u>10/07/2024</u> Date	

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For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

10/28/2024

Purchasing and Contracting Signature

Date

Handwritten signature and date