

Department of Purchasing and Contracting Change Order Request Form

User Department: PW- Sanitation	From: Tracy A. Hutchinson		
CPA No.: 1342309	Title: Procurement Agent		
Effective Date: 08/08/2023	Expiration Date: 08/31/2025		
Contract APPROVED Amount: \$1,126,662.42			
Contractor(s)	Contract No.	Amount Spent	
American Fueling Systems	1342309	\$1,010,626.60	N/A
Total Amount Spent to Date: \$1,010,626.60			
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User Department Recommendation:	Renew 🗏	Bid 🔲	
Justification:			
PW - Sanitation requests a CO to extend the contract until February 28, 2026 and an additional \$700,000.00. Please see attached further justification.			
Department Director Signature	_	7/9/2 Date	25
Funding: General Enterprise	3 Digit Fund Code	541 - Sanitation Operating	
CIP Line Item No. (if applicable):			
For Use by Purchasing and Contracting:	Approve	✓ Deny	
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Additional Comments:			
Jovan	Digitally signed by Jovan F	Hooner	
Hooper	Date: 2025.07.31 11:13:17		
Purchasing and Contracting Signature		Date	