



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2020-0917

Substitute

10/27/2020

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 1 to Contract Nos. 1043467, 1043470, 1043474, and 1043473 Construction Management Services (Multi-Year Contract): for use by the Department of Watershed Management (DWM). These contracts consist of providing on-call construction management and inspection services. This request is to increase funding. Awarded to Tetra Tech, Inc., Prime Engineering Incorporated, Corporate Environmental Risk Management, LLC (CERM), and Wood Environment & Infrastructure Solutions, Inc. (previously named AMEC Foster Wheeler Environment & Infrastructure, Inc.). Total Amount Not To Exceed \$5,640,128.08

Information Contact: Cathryn G. Horner, Director

Phone Number: (404) 687-2797

PURPOSE:

Awarded by the BOC on December 13, 2016 to six (6) vendors for a total amount not to exceed \$18,000,000.00. On September 24, 2019, the BOC approved Change Order No. 1 to Contract Nos. 1043455 and 1043468 in a total amount not to exceed \$4,900,000.00. These contracts consist of various construction management services inclusive of pre-construction services, construction inspections, and other related services. This request is to increase funding for four (4) of the six (6) awarded vendors. The additional funding will allow for the continued completion of previously assigned work as well as allow for assistance in completing upcoming capital improvement and consent decree projects. This request will also ensure there is sufficient funding in place so there is no lapse in service until new contracts are procured and awarded in 2021.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Tetra Tech, Inc., 3475 East Foothill Boulevard, Pasadena, California 91107

Note: LSBE Participation: 25.16%

Amount Not To Exceed: \$1,088,000.00

Prime Engineering Incorporated, 3715 Northside Parkway NW, Building 300, Suite 200, Atlanta, Georgia 30327

Note: LSBE Participation: 38%

Amount Not To Exceed: \$925,106.50



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Corporate Environmental Risk Management, LLC (CERM), 1990 Lakeside Parkway, Suite 300,
Tucker, Georgia 30084

Notes: LSBE Firm

LSBE Participation: 31.18%

Amount Not To Exceed: \$1,545,611.55

Wood Environment & Infrastructure Solutions, Inc., 1105 Lakewood Parkway, Suite 300, Alpharetta,
Georgia 30009

Note: LSBE Participation: 20%

Amount Not To Exceed: \$2,081,410.03

Total Amount Not to Exceed: \$5,640,128.08

and authorized the Chief Executive Officer to execute the change orders and all associated documents.

ADDITIONAL INFORMATION:

1. Contract Effective Date: February 10, 2017 (Tetra Tech and Prime)
March 14, 2017 (Wood and CERM)
2. Contract Expiration Date: December 31, 2021
3. Total Amount Spent To Date: \$10,955,818.04
4. Funding: Renewal & Extension (DWM)
Various CIP Line Nos.



PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services Date: 8/18/2020

Contractor: Tetra Tech
 Contract Number: 1043467 Contract Amendment Number: 1

Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	2/10/2017	1785	12/31/2021

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
2/23/2017	1460	2/22/2021

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:		Current Performance End Date:
\$3,000,000.00		2/22/2021

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide additional funding to Tetra Tech's contract to perform construction management services associated with the on-going Design Build Consent Decree Package 1 contract and other future critical capital projects currently in procurement.

Justification of Proposed Changes: This change order will be utilized to provide an additional one month of oversight for Design Build Consent Decree Package 1 and future CIP projects such as the Scott Candler Ozone Generator Design and Installation project and Pole Bridge Dewatering project.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
312	1772	12/31/2021	
Proposed Changes to Dollar Amount:		Proposed Cumulative Contract Amount:	ORACLE Amount Spent to Date (8/18/2020):
\$1,088,000.00		\$4,088,000.00	\$2,952,569.63

Describe Any Risk Associated With This Change: DeKalb County will be at risk of having a gap in construction management services until a new contract can be procured.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services. County staff will have to the gaps with the limited resources on hand.

Engineering Manager's Approval:

- Accepted
 Rejected

Signature: Cassandra M. Marshall

Digitally signed by Cassandra M. Marshall
DN: cn=Cassandra M. Marshall, o=GA, email=Cassandra.M.Marshall@dekalbwatershed.com, c=US
Date: 2020.08.18 14:24:49-0400

Print Name: Cassandra Marshall

Date: August 18, 2020

Watershed Director's Approval:

- Accepted
 Rejected

Signature: Reginald Wells

Digitally signed by Reginald Wells
Date: 2020.08.19 14:12:24 -0400

Print Name: Reginald Wells

Date: 8/19/2020

Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 

Print Name: Zachary L. Williams

Date: 8/31/20

Contract Name:

Construction Management Services

Contractor: Tetra Tech

Contract Number: 1043467

Contract Amendment Number: 1



PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services Date: 8/18/2020

Contractor: Prime Engineering
 Contract Number: 1043470 Contract Amendment Number: 1

Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	2/10/2017	1785	12/31/2021

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
2/28/2017	1460	2/27/2021

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$3,000,000.00	1460	2/27/2021

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide additional funding to Prime Engineering's contract to perform construction management services associated with the on-going Annual Water & Sewer contracts, Cooperative Agreements with Rockdale County and City of Savannah and other future critical capital projects currently in procurement.

Justification of Proposed Changes: This change order will be utilized to provide oversight through the end of 2020 for the ongoing inspection services on the Annual Water and Sewer contracts. Funding will also be required for inspection services for the Cooperative Agreement with Rockdale County and the City of Savannah. Both contracts are critical to the completion of the Consent Decree in performing sewer rehabilitation work. The amount invoiced to date through May 2020 is \$2,480,241 leaving a balance of \$519,759. The contractor is spending roughly \$90,000/month – funds estimated to run out by November 2020.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
307	1767	12/31/2021	
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	ORACLE Amount Spent to Date (8/18/2020):	
\$925,106.50	\$3,925,106.50	\$2,477,893.25	

Describe Any Risk Associated With This Change: Dekalb County will be at risk of having a gap in construction management services until a new contract can be procured.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services. County staff will have to the gaps with the limited resources on hand.

Engineering Manager's Approval:

- Accepted
- Rejected

Signature: Cassandra M. Marshall
Print Name: Cassandra Marshall
Date: August 18, 2020

Digitally signed by Cassandra M. Marshall
DN: cn=Cassandra M. Marshall, o=GA, email=cmarshall@dekalbcountyga.gov, #10
Date: 2020.08.18 08:38:34 -0400

Watershed Director's Approval:

- Accepted
- Rejected

Signature: Reginald Wells
Print Name: Reginald Wells
Date: 8/19/2020

Digitally signed by Reginald Wells
Date: 2020.08.19 14:10:01 -0400

Chief Operating Officer's Approval:

- Accepted
- Rejected

Signature: [Handwritten Signature]
Print Name: Zachary L. Williams
Date: 8/28/20

Contract Name: Construction Management Services
Contractor: Prime Engineering
Contract Number: 1043470
Contract Amendment Number: 1



PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services Date: 8/18/2020

Contractor: Corporate Environmental Risk Management (CERM)

Contract Number: 1043474 Contract Amendment Number: 1

Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	3/14/2017	1753	12/31/2021

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
3/21/2017	1460	3/20/2021

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$3,000,000.00	1460	3/20/2021

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide additional funding to Corporate Environmental Risk Management's (CERM) contract to perform construction management services associated with the on-going Annual Water and Sewer contracts, Root Control and Easement Clearing contracts and other future critical capital projects currently in procurement.

Justification of Proposed Changes: This change order will be utilized to provide oversight through the end of 2020 for the ongoing inspection services on the Annual Water and Sewer contracts. Funding will also be required for inspection services for DWM's maintenance contracts - Easement Clearing and Root Control. Inspection cost is estimated through the duration of the contracts ending in June for the OSARP contract is estimated through June 2021.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
286	1746	12/31/2021	
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	ORACLE Amount Spent to Date (8/18/2020):	
\$1,545,611.55	\$4,545,611.55	\$2,369,857.60	

Describe Any Risk Associated With This Change: Dekalb County will be at risk of having a gap in construction management services until a new contract can be procured.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services. County staff will have to the gaps with the limited resources on hand.

Engineering Manager's Approval:

- Accepted
 Rejected

Signature: Cassandra M. Marshall

Digitally signed by Cassandra M. Marshall
DN: cn=Cassandra M. Marshall, o=DeKalb County, ou=DeKalb County, email=cmarshall@dekalbcountyga.gov, c=US
Date: 2020.08.18 16:26:39 -0400

Print Name: Cassandra Marshall

Date: August 18, 2020

Watershed Director's Approval:

- Accepted
 Rejected

Signature: Reginald Wells

Digitally signed by Reginald Wells
Date: 2020.08.19 14:09:20 -0400

Print Name: Reginald Wells

Date: 8/19/2020

Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 

Print Name: Zachary B. Williams

Date: 8/31/20

Contract Name:

Construction Management Services

Contractor: Corporate Environmental Risk Management (CERM)

Contract Number: 1043474

Contract Amendment Number: 1



PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services Date: 8/18/2020

Contractor: Wood Environmental & Infrastructure Solutions Inc
 Contract Number: 1043473 Contract Amendment Number: 1

Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	3/14/2017	1753	12/31/2021

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
4/12/2017	1460	4/11/2021

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$3,000,000.00	1460	4/11/2021

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide additional funding to Wood PLC's contract to perform construction management services associated with the on-going Annual Water and Sewer contracts, OSARP Sewer Assessment contracts and other future critical capital projects currently in procurement.

Justification of Proposed Changes: This change order will be utilized to provide oversight through the end of 2020 for the ongoing inspection services on the Annual Water and Sewer contracts. Funding will also be required for inspection services for DWM's OSARP Sewer Assessment contracts. Inspection cost for the OSARP contract is estimated through December 2021.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
264	1724	12/31/2021	
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	ORACLE Amount Spent to Date (8/18/2020):	
\$2,081,410.03	\$5,081,410.03	\$2,460,490.63	

Describe Any Risk Associated With This Change: Dekalb County will be at risk of having a gap in construction management services until a new contract can be procured.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services. County staff will have to the gaps with the limited resources on hand.

Engineering Manager's Approval:

- Accepted
 Rejected

Signature: Cassandra M. Marshall
Print Name: Cassandra Marshall
Date: August 18, 2020

Digitally signed by Cassandra M. Marshall
DN: cn=Cassandra M. Marshall, o=DeKalb County, email=cmarshall@dekalbcountyga.gov, c=US
Date: 2020.08.18 09:37:43 -0400

Watershed Director's Approval:

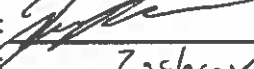
- Accepted
 Rejected

Signature: Reginald Wells
Print Name: Reginald Wells
Date: 8/19/2020

Digitally signed by Reginald Wells
Date: 2020.08.19 14:11:26 -0400

Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 
Print Name: Zachery L. Williams
Date: 8/19/20

Contract Name:

Construction Management Services

Contractor: Wood PLC

Contract Number: 1043473

Contract Amendment Number: 1