

Chang	c Oruci Request Form		
User Department: Watershed Management	From: Purchasing and Cont	From: Purchasing and Contracting	
ITB/RFP No.: N/A	' '	Title: Cooperative Agreement for Safety Shoes (Fairfax County, VA Contract No. 44000012004)	
Effective Date: 03/26/2024	Expiration Date: 03/31/20	Expiration Date: 03/31/2026	
Contract APPROVED Amount: \$563,000.00	Number of Change Order	Number of Change Orders to Date: 1	
Contractor(s)	Contract No(s).	Amount Spent	
Saf-Gard Safety Shoes Co.	1372099	\$532,702.88	
For Use by User Department:			
This contract will be utilized by the Departmen more than 500 employees who receive safety the Agreement would allow DWM boot selections for like to increase funding on this contract. If an increase to funding is required, provide the follows the contract of the contra	t of Watershed Management (I boots bi-annually. The Fairfax (for the employees of the depart	County Cooperative	
Total Amount of Increase: \$ \$200,000.00 Funding Source: General Enterprise 3 Digit F SPLOST Category (if applicable): CIP Line-Item No. (if applicable):	Fund Code: 511		
	Digitally signed by Reginald W Date: 2025.10.14 15:36:35 -04		
Department Director Signature & Date			
For Use by Purchasing and Contracting:	Approved: Yes No		
Additional Comments (if applicable):			
Crystal Manson Purchasing and Contracting Signature	Digitally signed by Crysta Date: 2025.10.17 16:55:		



User Department: Public Works - Roads and Drainage	From: Purchasing and Contracting		
ITB/RFP No.: N/A	Title: Cooperative Agreement for Safety Shoes (Fairfax County, VA Contract No. 44000012004)		
Effective Date: 03/26/2024	Expiration Date: 03/31/2026		
Contract APPROVED Amount: \$563,000.00	Number of Change Orders to Date: 1		
Contractor(s)	Contract No(s).	Amount Spent	
Saf-Gard Safety Shoes Co.	1372099	\$532,702.88	
For Use by User Department: Enter Recommended Change(s) and a Detailed Justification (plathe contract amount with specific details to include term dates		the contract time/term or increase	
PW-R&D requests CO #2 extension through 3/31/2 allow the vendor to continue providing safety footwerefresh for existing 400 crew members and recent recrews while performing County job requirements an elements and chemical and electrical factors.	ear and support the annu- new hires. Safety shoes p	al Spring safety shoes provide proper protection for	
If an increase to funding is required, provide the following:			
Total Amount of Increase: \$\(25,000 \) Funding Source: General -\(\times \) Enterprise \(3 \) Digit Fund Co \(SPLOST \) Category (if applicable): \(\times \) CIP Line-Item No. (if applicable): \(\times \) Other: \(\times \)			
	10/1/25		
Department Director Signature & Date (Peggy V. Allen, DDP)	W) 10-7-2025		
For Use by Purchasing and Contracting: Approv	red: Yes / No	professional manager	
Additional Comments (if applicable):	.ca. /		
Crystal Manson Purchasing and Contracting Signature	Digitally signed by Crys		



User Department: Sanitation	From: Ri	From: Richard W. Lemke		
CPA No.: 1372099	Title: C	ooperative Agreemer	nt for Safety Shoes	
Effective Date: 3/26/24	Expiration	Expiration Date: 3/31/26		
Contract APPROVED Amount: \$563,000.	00			
Contractor(s)	Contract No.	Amount Spent	N/A	
Saf-Gard Safety Shoes Co	1372099	\$532,702.88	DIA	
Total Amount Spent to Date: \$532,702.88				
User Department Recommendation:	Renew 🗏	Bid □		
Justification:				
Sanitation Division requests to extend the current contract for one additional term until March 31, 2027 and for an additional \$166,239.75. Consists of the purchase of safety shoes of various styles,				
types, and sizes for existing and new S	anitation and Beautifi	cation employees.	or various styles,	
Whenk		10-9-2	.)	
Department Director Signature		Date		
	2 D1 4 Family Carlo		541 - Sanitation Operating	
	3 Digit Fund Code _		272 - Unincorporated Beautification	
CIP Line Item No. (if applicable):		San	itation \$141,289.75;	
			nutification = \$24,950.00)	
For Use by Purchasing and Contracting:	Approve	7 Deny		
Additional Comments:				
Crystal Manson Digitally signed by Crystal Manson Date: 2025.10.17 16:55:07 -04'00'	10/17/	25		
Purchasing and Contracting Signature		Date		

Additional Justification:

The Sanitation Division holds two on-site Shoe Mobile events per year in January and in July. The Shoe Mobile truck visits each residential collection lot at each event to replace boots.

Residential employees: $320 \times $115/pair = $36,800/event \times 2 \text{ events} = $73,600.00$ Commercial employees: $67 \times $115/pair = $7,705/event \times 2 \text{ events} = $15,410.00$ Seminole Landfill employees: $53 \times $145/pair = $7,685/event \times 2 \text{ events} = $15,370.00$ Beautification employees: $65 \times $115/pair = $7,475/event \times 2 \text{ events} = $14,950.00$ New hired employees: \$20,000.00 annually

In August 2025, Sanitation held its first on-site Shoe Mobile event for its field operations teams. The total cost was \$26,909.75.

Overall total: \$166,239.75



Change	Order Request Form			
User Department: RPCA	From: Purchasing and Cont	From: Purchasing and Contracting		
ITB/RFP No.: N/A	' '	Title: Cooperative Agreement for Safety Shoes (Fairfax County, VA Contract No. 44000012004)		
Effective Date: 03/26/2024		Expiration Date: 03/31/2026		
Contract APPROVED Amount: \$563,000.00	Number of Change Orders	Number of Change Orders to Date: 1		
Contractor(s)	Contract No(s).	Amount Spent		
Saf-Gard Safety Shoes Co.	1372099	\$532,702.88 TM		
For Use by User Department:				
RPCA recommends Saf Gard Safety Shoes to p	provide safety shoes for DeKal	b County RPCA employees.		
If an increase to funding is required, provide the following Total Amount of Increase: \$\frac{10,000}{2000}\$				
Funding Source: General X Enterprise 3 Digit F Code: SPLOST Category (if applicable):	una			
CIP Line-Item No. (if applicable): Other:				
Department Director Signature & Date				
For Use by Purchasing and Contracting: Ap	oproved: Yes Vo			
Additional Comments (if applicable):				
Crystal Manson	Digitally signed by Crystal Ma Date: 2025.10.17 16:56:23 -04			
Purchasing and Contracting Signature				



Change Orus	er Kequest Form			
User Department: Fleet Management	From: Purchasing and Contracting			
ITB/RFP No.: N/A	Title: Cooperative Agreement for Safety Shoes (Fairfax County, VA Contract No. 44000012004)			
Effective Date: 03/26/2024	Expiration Date: 03/31/2026			
Contract APPROVED Amount: \$563,000.00	Number of Change Orders to Date: 1			
Contractor(s)	Contract No(s).	Amount Spent		
Saf-Gard Safety Shoes Co.	1372099	\$532,702.88		
For Use by User Department: Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):				
This request is to include Fleet Management as a particle Technicians and other specified Fleet personnel, as If an increase to funding is required, provide the following: Total Amount of Increase: \$80,000	required.	ase safety shoes for		
SPLOST Category (if applicable): CIP Line-Item No. (if applicable): Other:				
Department Director Signature & Date Robert Gordon Date: 2025.10.29 06:44:49 -04'00'				
For the by Dunchesing and Contracting	radi. Van (N.			
For Use by Purchasing and Contracting: Approx	ved: Yes No			
Additional Comments (if applicable):				
	ly signed by Crystal Man 2025.10.29 11:12:55 -04'			
Fulctioning and Contracting Signature				