



**DeKalb County**  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

**User Department:** Department of Watershed (DWM),  
Facilities Management (FM), Recreation, Parks, and Cultural  
Affairs (RCPA), Public Works - Beautification (PWB), and Public  
Works - Roads & Drainage (R&D).

**From:** Sharice Feagins-Bailey

**ITB No.:** 18-100975

**Title:** Tree Cutting and Removal Services (Annual Contract with 2  
Options to Renew)

**Effective Date:** February 26, 2019

**Expiration Date:** February 25, 2020

**Contract APPROVED Amount:** \$3,435,000.00

**Number of Renewals to Date:** 0

**Amount Released:**

ARBORSERV INC	\$ 1,059,150.66
CASEY TREE EXPERTS INC	\$ 796,341.00
K2R LEGACY GROUP	\$ 454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	Yes
CASEY TREE EXPERTS INC	1149590	Yes
K2R LEGACY GROUP	1149595	Yes

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** \$600,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise  3 Digit Fund Code 271  
CIP Line Item No. (if applicable):

**Award Amount(s):**

Vendor 1: ArborServ Inc/\$200,000 Vendor 2: Casey Tree Experts/\$200,000  
Name/Amount Name/Amount

Vendor 3: K2R Legacy Group/\$200,000 Vendor 4: \_\_\_\_\_  
Name/Amount Name/Amount

**Justification:**  
Recreation, Parks and Cultural Affairs is requesting to renew the Tree Cutting and Removal Services Contract. These vendors have provided satisfactory services. There services will be needed in the months to come to remove dangerous trees, pick up fallen trees and respond to emergency tree removals.

 CHUCK O. ELLIS OCTOBER 17, 2019  
Department Director Signature Date

**Used by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

 10/19/19  
Purchasing and Contracting Signature Date



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**Number of Renewals to Date:** 0

**Amount Released:**

ARBORSERV INC	\$	1,859,150.66
CASEY TREE EXPERTS INC	\$	796,341.00
KJR LEGACY GROUP	\$	454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	
CASEY TREE EXPERTS INC	1149590	

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$1,900,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 272 - Unincorporated - Beautification  
CDP Line Item No. (if applicable): \_\_\_\_\_


**Award Amount(s):**

Vendor 1: \$950,000.00/Casey Tree Experts Vendor 2: \$950,000.00/ArborServe  
Name/Amount Name/Amount


Vendor 3: \_\_\_\_\_ Vendor 4: \_\_\_\_\_  
Name/Amount Name/Amount

**Justification:**

PW - Sanitation/Beautification would like to extend the contracts with ArborServ and Casey Tree for one additional year until February 25, 2021. These contractors will provide tree trimming services for locations throughout the county.

  
Department Director Signature

10/11/19  
Date

  
10/15/19

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

  
Purchasing and Contracting Signature

10/19/19  
Date



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CASEY TREE EXPERTS INC	\$	796,341.00
K2R LEGACY GROUP	\$	454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	
CASEY TREE EXPERTS INC	1149590	
K2R LEGACY GROUP	1149595	

**User Department Recommendation:**

Renew  Bid

**Funding for Renewal Term:** \$1,000,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 271  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Award Amount(s):**

Vendor 1: Arborserv/\$800,000.00 Vendor 2: Casey Tree/\$200,000.00  
Name/Amount Name/Amount

Vendor 3: \_\_\_\_\_ Vendor 4: \_\_\_\_\_  
Name/Amount Name/Amount

**Justification:**

Peggy V. Allen  
Department Director Signature

10/22/19  
Date

**For Use by Purchasing and Contracting:**

Approve  Deny

**Additional Comments:**

C. Horn  
Purchasing and Contracting Signature

10/23/19  
Date



**DeKalb County**  
GEORGIA

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CASEY TREE EXPERTS INC       \$ 796,341.00  
K2R LEGACY GROUP             \$ 454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	
CASEY TREE EXPERTS INC	1149590	
K2R LEGACY GROUP	1149595	

**User Department Recommendation:**

Renew

Bid

**Funding for Renewal Term:** \$225,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise  3 Digit Fund Code 100

CIP Line Item No. (if applicable): \_\_\_\_\_

**Award Amount(s):**

Vendor 1: ArborServ / \$100,000.00  
Name/Amount

Vendor 2: Casey Tree / \$100,000.00  
Name/Amount

Vendor 3: K2R Legacy Group / \$25,000.00  
Name/Amount

Vendor 4: \_\_\_\_\_  
Name/Amount

**Justification:**

*[Signature]*

Department Director Signature

Oct 10, 2019

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*[Signature]*

Purchasing and Contracting Signature

10/19/19

Date



**User Department:** Department of Watershed (DWM), Facilities Management (FM), Recreation, Parks, and Cultural Affairs (RCPA), Public Works - Beautification (PWB), and Public Works - Roads & Drainage (R&D).

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CASEY TREE EXPERTS INC	1149590	
K2R LEGACY GROUP	1149595	

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: **\$ 1,950,000.00**

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise

3 Digit Fund Code **511**

CIP Line Item No. (if applicable): **N/A**

Award Amount(s):

Vendor 1: **Arborserv, Inc./\$1,000,000.00**  
Name/Amount

Vendor 2: **Casey Tree Experts, Inc./\$750,000.000**  
Name/Amount

Vendor 3: **K2R Legacy Group/\$\$200,000.00**  
Name/Amount

Vendor 4: \_\_\_\_\_  
Name/Amount

**Justification:**

The aforementioned contract is set to expire February 25, 2020 and requires a renewal for utilization by the Department of The Department Watershed Management (DWM) for the period of March 1, 2020 - February 28, 2020. The Tree Cutting and Removal Services contract will continue to be utilized as an on-call service contract.

**Reginald Wells** Digitally signed by Reginald Wells  
Date: 2019.10.18 14:46:20 -0400

**10/18/2019**

Department Director Signature

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*Offner*

Purchasing and Contracting Signature

**10/23/19**

Date