

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Department of Watershed Management	From: Department of Purchasing and Contracting
ITB/RFP No.: n/a Sole Source Purchase	Title: Meter Testing Equipment, Hardware/Software Maintenance and Support (Sole Source)
Effective Date: July 23, 2019	Expiration Date: July 31, 2025
Contract APPROVED Amount: \$698,220.80	Number of Change Orders to Date: 2

Contractor(s)	Contract No(s).	Amount Spent
OW Investors LLC dba Mars Company	1172083	\$ 658,480.80

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract is utilized by the Department of Watershed Management for software maintenance of Meter Testing Equipment. DWM would like to extend the time and the term of the contract through 07/31/2030. The total amount of \$490,000.00 (includes five years of service and amount to be ratified (\$32,311.86) for Invoice #INV5661 paid April 11, 2025 on PO 5029915).

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 490,000.00

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald
Wells

Digitally signed by
Reginald Wells
Date: 2025.04.23
10:15:04 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal
Manson

Digitally signed by Crystal
Manson
Date: 2025.07.01
17:00:52 -04'00'

Purchasing and Contracting Signature & Date