



DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form


User Department: Facilities Management	From: Purchasing and Contracting Department
CPA No. 1357887	Title: Parking Management Services for Trinity Garage and Camp Road (Revenue Generating)
Effective Date: January 1, 2024	Expiration Date: December 31, 2024
Contract APPROVED Amount: \$0.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Universal Global Parking	1315134	Yes

User Department Recommendation: Renew Bid Increase Decrease Extend

Funding for Renewal Term: _____
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)
 Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
 CIP Line Item No. (if applicable): _____

Justification:
 Facilities Management is seeking ratification of the extension of above contract from October - December 31, 2024. Also, requesting a month-to-month extension until the new contract is executed.


 Department Director Signature _____ Date 1/8/2025 _____

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

 Purchasing and Contracting Signature _____ Date _____