

**INTERDEPARTMENTAL  
MEMORANDUM**

**TO:** Tracy Hutchinson, Division Director, Dept. of Public Works-Sanitation

**FROM:** Jovan Hooper, Procurement Agent, Purchasing & Contracting

**SUBJECT:** RFP No. 20-500548 - Environmental Monitoring, GCCS Operation & Maintenance

**DATE:** September 25, 2020

Four (4) proposals were received for the subject Request for Proposal (RFP). The Evaluation Committee reviewed the responsive proposals based on the evaluation criteria set forth in the RFP.

The resulting compiled scores are as follows:

Proposers	Cumulative Score	TOTAL Cost Proposal (including as needed on-call and monitoring services)
S&ME, Inc.	73.8	\$698,160.00
Oasis Consulting Services	88.8	\$906,520.00
<b>Geosyntec Consultants, Inc.</b>	<b>92.1</b>	<b>\$1,168,231.00</b>
Advanced Environmental Management	54.9	\$1,105,400.00

After evaluation of the technical and cost proposals, the evaluation committee recommends awarding the contract to the highest scoring Proposer: Geosyntec Consultants, Inc.

Please complete the attached Recommendation Form and return it no later than **Wednesday, September 30, 2020**. If you have any questions, please reach out at [jhooper@dekalbcountyga.gov](mailto:jhooper@dekalbcountyga.gov).



RFP No. 20-500548 - Environmental Monitoring, GCCS Operation & Maintenance

**Recommended Proposer meets our approval.**

**Proposer Name:** Geosyntec Consultants, Inc.

**Amount:** \$1,100,231.00

**Funding:**

General  Enterprise  3 Digit Fund Code \_\_\_\_\_

**CIP Line Item No. (if applicable):** 542 - Sanitation Capital

**Justification:**

Recommend award to the highest proposer: Geosyntec Consultants, Inc. This contract provides environmental monitoring, GCCS operations & maintenance and services related to municipal solid waste at the Seminole Road Landfill and stormwater inspections for the transfer stations and other DeKalb facilities.

**Approval:**

Tracy A. Hutchinson  
Division Director, Public Works  
Department – Sanitation Division

Date: 9/28/20