



SPLOST Project Initiation Package

1. **Date:** April 10, 2019

2. **Project Name and Requesting Department:**
 Cooperative Agreement for Elevator Modernization Services. Consists of providing new elevators with cabs for elevators at the DeKalb County Courthouse.

3. **Deputy COO Head:**
 Approved: Ted Rhinehart, Deputy COO N/A Date
 Approved: Chief Jack Lumpkin, Deputy COO N/A Date

4. **Prepared by SPLOST Program Management Team:**
 Chris Kingsbury, SPLOST Program Manager
 Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**
 The DeKalb County Courthouse elevators require immediate attention. This work will utilize existing contract with KONE, Inc. provided by the Facilities Management. The estimated cost for this repair work is \$1 million and is funded from SPLOST category 3I.

6. **Requested Services and Work Scope:**
 - a. **Type of Work Being Requested.** Services shall include, personnel and materials necessary to provide the goods or services that are in compliance with specifications as authorized by the County.

	a.	New Construction
	b.	Renovation/Restorations/Repairs/System Upgrades
	c.	Engineering /Civil/Parks & Special Works
	d.	Architectural/Building Renovation
	e.	Mechanical/Electrical/Plumbing
	f.	Planning Study
	g.	Procurement of Goods Only
X	h.	Replacement of Elevators



- b. **Brief Description of Proposed Project:** Attached plans (location map, cross sections, renderings, etc.), if available.

This project will require use of the Cooperative Agreement contract that was competitively let U.S. Communities for Elevator Maintenance and Services for use by Facilities Management. This contract consists of piggybacking off U.S. Communities Contract No. EV2516 Lead Agency, Kansas City, MO for monthly and preventative maintenance for elevators.

KONE, Inc. will provide quotes to the county for elevator repairs at DeKalb County Courthouse to replace the four cabs. The estimated cost would be provided and work authorizations issued for various work task.

- c. **Pre-Construction Services When Required for Various Project Task:**

- Use of current on-call firm for services (Y/N) N/A
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A

7. **Proposed Budget** (Including supporting details, detailed preliminary or final cost estimates, and SPLOST category)

Category	Estimated Cost	SPLOST Fund	Other Funds (GDOT, Federal, CIP, Grants)
Modernization of Elevator	\$1,000,000.00	SPLOST – 320-104790-80653-541301-1-602007	N/A
Right of Way/Land Acquisition	N/A	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A	N/A
Environmental Mitigation	N/A	N/A	N/A
Construction	N/A	N/A	N/A
Procurement of Goods	N/A	N/A	N/A
Total Estimated Cost	\$1,000,000.00		

Approval Capital and Grants: *Deborah Ransom* Date 4/15/2017



8. Expected Start and Finish Dates:

Category	Anticipated Start	Anticipated Completion
Design	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A
Environmental Mitigation	N/A	N/A
Construction (Replacements)	2019	2019

9. Program Manager Action:

- a. Date PM received: April 10, 2019
- b. PM Recommendation: Proceed with BOC action and Vendor authorization.
Ernest Slaughter, Program Management Coordinator

Ernest Slaughter Date 4-10-19

10. SEC Action

- a. SEC Action

Approve: *[Signature]* Date 4-10-19
 Disapprove: _____
 Defer: _____