



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: State Court Division B
Department Contact Person: Morgan L. Hill Telephone: 404-295-2554
Email: mhill2@dekalbcountyga.gov

Requisition Number: _____ Suggested Supplier: Pioneer Technology Group
Estimated Amount of Purchase: \$ 750,000.00
Detailed Description of the Goods or Services to be purchased: _____
Electronic management of State Court Division B records, maintenance and support

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

Benchmark is wholly owned intellectual property of Pioneer Technology Group and as such is protected by Trademarks/Copyrights. The computer code necessary to maintain the system is not in the public domain and thus, Pioneer is the entity that can adequately support the Court.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

No. The initial purchase obligated us to this particular vendor but this will be a further extension of the decision and choice we made when we procured the case management system. This extension will be evaluated year to year.

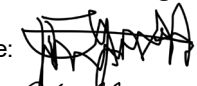
3. Explain the impact to the County or Public if this request is not approved.

The software system and database manages over 1 million court records. We process over 10,000 citations a month and the Court and County will be at risk of not being able to function on a daily, weekly, and monthly basis without support from this vendor.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) Wayne M Purdom Signature: Wayne M Purdom Date: 04/19/22

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Tynia Inu Umoru Signature:  Date: 4/19/2022

Procurement Manager (Typed/Printed Name) Phyllis Head Signature:  Date: 4/19/2022

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: 4/19/2022

Public Notice of Proposed Award of Sole Source Procurement

Section A – Description of Proposed Sole Source Procurement

Description of Supplies/Services: Pioneer Technology Group maintenance and support system for the court.

Demonstration of Contractor’s Unique Qualifications: Benchmark is a wholly owned intellectual property of Pioneer Technology Group and as such is protected by various Trademarks and Copyrights. The source code necessary to provide the Maintenance on the Benchmark system is owned entirely by Pioneer Technology Group and Pioneer does not authorize others through Licenses or other means the ability to support the Benchmark System.

Section B – To Be Completed by the Department of Purchasing and Contracting

Market Survey Results

Date Public Notice posted on website: 4/07/2022

Date Public Notice closed:4/13/2022

Review of Offers

Were any offers received (Yes/No): No

Number of offers received: No

Responders:0

Purchasing Agent review and recommendation: Pioneer Technology Group is the sole provider for the licensing, maintenance and support service for Benchmark and must be purchased directly from Pioneer Technology Group. A failure to renew, could put the County’s daily operation at risk. Due to their exclusive ownership of all patents, trademarks, and other IP relevant to this transaction, my recommendation is to approve the Sole Source Pioneer Technology Group for the Maintenance and Support for the court.

Tynia Inu Amore

Agent Signature

4/19/2022

Date

Procurement Manager Signature

4/19/2022

Date



March 25, 2022

Phyllis A. Head, Procurement Manager
DeKalb County Government Dept. of Purchasing & Contracting
1300 Commerce Drive, 2nd Floor
Decatur, GA 30030

Dear Ms. Head:

This letter is to confirm to you that the service you have requested for maintenance and support of Pioneer Technology Group's software system Benchmark Court Case Management system is a sole source service provided only by Pioneer Technology Group.

Benchmark is a wholly owned intellectual property of Pioneer Technology Group and as such is protected by various Trademarks and Copyrights. The source code necessary to provide the Maintenance on the Benchmark system is owned entirely by Pioneer Technology Group and Pioneer does not authorize others through Licenses or other means the ability to support the Benchmark System.

Should you require additional information please do not hesitate to contact me at 407-936-3506 at any time or visit our website at WWW.PTGhome.com. Thank you for your continued partnership.

Sincerely,

A handwritten signature in black ink that reads "Ryan J. Crowley". The signature is written in a cursive style with a large, prominent "R" and "C".

Ryan Crowley
Vice President, Sales
Pioneer Technology Group



DeKalb County
Department of Purchasing and Contracting

Cathryn Horner, CPPB, Chief Procurement Officer

AMOUNT SPENT TO DATE ON SOLE SOURCE

Vendor Name: Pioneer Technology Group

Total Amount Spent To Date: \$727,759.03

DATE	CPA	AMOUNT	ENTITY
12/12/17	1089899	\$727,759.03	Pioneer Technology Group, LLC

Sole Sources

Project Name	Twelve 39-Foot Dump Trailers
Attachments	Sole Source Notice
Contact	sfbailey@dekalbcountyga.gov
Project Name	Purchase and Installation of a H60A-HT Drive for Gravity Thickener
Attachments	Sole Source Notice
Contact	sfbailey@dekalbcountyga.gov
Project Name	Sole Source -Cityworks Annual Maintenance and Support Public Notice Form
Attachments	Sole Source Notice
Contact	snallen@dekalbcountyga.gov
Project Name	Pioneer Technology Software Agreement
Attachments	Sole Source Notice
Contact	tinuumoru@dekalbcountyga.gov