

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Departments: Human Services

RFP No.: 20-500541

Title: Meal Services for Seniors: Provision of Congregate & Shelf-Stable Meals for Senior Centers

Effective Date: April 12, 2021

Expiration Date: April 11, 2022

Contract APPROVED Amount: \$436,883.00

Number of Renewals to Date: 0

Amount Released: \$32,505.00

Contractor(s)	Contract No.	Agrees to Extend
Meals On Wheels Atlanta	1226949	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: Federal & State funds from the Atlanta Regional Commission
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise

3 Digit Fund Code : 250

**Per UD, the funding is neither General or Enterprise. They are using "Special" or "Grant" funding received from the Atlanta Regional Commission.*

CIP Line Item No. (if applicable): _____ Award Amount(s): _____

Vendor 1: Meals on Wheels Atlanta / \$470,836.92
 Name/Amount

Vendor 2: _____
 Name/Amount

Justification:

The Human Services Department recommends extending the contract for congregate meals and shelf stable meals for one year (April 12, 2022, to April 12, 2023). The Contractor satisfactorily completed services during the first year. To avoid disruption in services, the department would like to continue to allow the Contractor to provide the meals to the seniors for an additional year.

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Purchasing and Contracting Signature

Date