



**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

|   |  |
|---|--|
| <b>User Department: Police Services</b>       | <b>From: Purchasing and Contracting Department</b> |
| <b>CPA No. 1349075</b>                        | <b>Title: Cloud Solutions and Services</b>         |
| <b>Effective Date: 09/30/2025</b>             | <b>Expiration Date: 09/30/2026</b>                 |
| <b>Contract APPROVED Amount: \$249,802.99</b> | <b>Number of Change Orders to Date: 3</b>          |

| <b>Contractor(s)</b> | <b>Contract No.</b> | <b>Agrees to Extend</b> |
|----------------------|---------------------|-------------------------|
| Carahsoft Technology | 1349075             | Yes                     |
|                      |                     |                         |
|                      |                     |                         |
|                      |                     |                         |

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$82,981.15  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

The legislation requires Animal Enforcement Services to have a Pet Litter Registration online for citizens by January 2026. The request is to increase the funding of the contract #1349075 to include the AES registry until 09/30/2026. The requisition for this request is 3065767. The funding is from the Police Services General Fund 100. Statewide Contract (SWC) No. 99999-SPD-T20190814-0001

**N. Wallen** Digitally signed by N. Wallen  
Date: 2025.10.15 15:05:05 -04'00'  
\_\_\_\_\_  
**Department Director Signature**

\_\_\_\_\_  
**Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

**Willie Moon** Digitally signed by Willie  
Moon  
Date: 2025.10.30  
20:44:20 -04'00'  
\_\_\_\_\_  
**Purchasing and Contracting Signature**

10/30/25  
**Date**