



**Property Appraisal**  
**Calvin C. Hicks, Jr., CAE, RES, GCA**  
**Chief Appraiser**

**Board of Assessors**  
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**Chair**  
**James D. Vernor, PhD., MAI**  
**Vice-Chair**  
**Charlene Fang**  
**Assessor**  
**Vivian R. Ingersoll, MA**  
**Assessor**  
**John W. Lawson, J.D., LL.M.**  
**Assessor**

October 17, 2019

Talisa R. Clark MBA, CPPO  
Chief Procurement Officer  
Department of Purchasing and Contracting  
The Maloof Building, 2<sup>nd</sup>. Floor  
1300 Commerce Drive  
Decatur, GA 30030

RE: Phase III Completion – Contract 1082807

Dear Talisa:

When the referenced contract was executed it contained a provision that the contract consideration of \$749,550 would cover up to 197,250 parcels. Tyler notified me when the parcel count equaled the target and stated there remained a total of 19,253 parcels to be reviewed. They inquired as to whether to cease their review activity or complete all parcels in the county. We elected to ensure that all parcels were reviewed.

The purpose of this correspondence is to request the amendment of contract #1082807 by increasing the total parcels to be reviewed by 19,253 parcels.

Should you have questions, please do not hesitate to contact me.

Respectfully submitted,



Calvin C. Hicks, Jr. CAE, RES, GCA