



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department:	From: Purchasing & Contracting
ITB No.: 18-100994	Title: Landscape Maintenance Services – Public Grounds and Parks (Annual Contract with 2 Options to Renew)
Effective Date: February 26, 2019	Expiration Date: March 31, 2022
Contracts APPROVED Amount: \$5,697,077.85	Number of Renewals to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Artscape, Inc.	1149305	yes
MJ Lawn & Maintenance Services, LLC	1149307	yes
The Simmons Group, Inc.	1149282	yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$595,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

Facilities Management is requesting above landscape maintenance contracts be extended through the end of the year until new contracts are in place. Also, requesting funds be added to each contract as follows:

- ArtScape Inc. - \$ 450,000.00
- MJ Lawn & Maintenance Services - \$25,000.00
- The Simmons Group - \$ 120,000.00



Department Director Signature

Feb 18, 2022

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date