

ITB No.: 20-101309 On Call Concrete and Retainer Walls

User Department's Recommendation

Recommended Bidder: Construction 57 Incorporated and SD&C Inc. meets our approval.

Amount Spent on Previous Contract: _____

Name of Fund: 271

Project Amount This Term: \$300,000.00

Justification:

We have reviewed the Bid Tabulation and wish to proceed with awarding to the two lowest and responsive vendors.

Please award as follows:

Construction 57 Incorporated (\$150,000.00)

SD&C Inc. (\$150,000.00)

Name, Title
Date

Peggy V. Allen
Department Director
Date: July 15, 2021

TO: Peggy Allen, Director, Public Works- Roads & Drainage
FROM: Angel Frazier, Procurement Agent, Team A
SUBJECT: ITB No. 20-101309 On Call Concrete and Retainer Walls
DATE: April 13, 2021

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within *ten (10)* business days.

If you have any questions, please call me at (404) 371-0814.