

AGENDA NOTES

Solicitation Name and Number	Print & Mail Service Property Tax & Appraisal Statements and Election Documents (Annual Contract with 2 Options to Renew) ITB No. 20-101238
Procurement Agent	Michele L. Smith
Date Solicitation Bid prices expire. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)	August 31, 2020
Previous Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate.)	Print & Mail Service Property Tax & Appraisal Statements and Election Documents (Annual Contract with 2 Options to Renew) ITB No. 15- 100629 Diversified Companies, LLC - CPA 1001000
Previous Contract Number, Contractor(s) Name and Award Amount (Include Increases and Total Award Amount)	<u>Total Award – \$372,790.56</u> \$ 72,670.50 – Initial Award (In-House) \$ 90,461.00 – 1 st Renewal \$ 89,559.06 – 2 nd Renewal \$ 86,000.00 – 3 rd Renewal \$ 34,100.00 – Change Order No. 1
Previous Amount Spent on Expiring/Expired Contract (if multiple award, List Amount Spent per Contract and include Total Amount Spent)	<u>Total Spent - \$354,403.79</u> \$ 72,670.00 – Initial \$ 90,461.00 – 1 st Renewal \$ 89,559.06 – 2 nd Renewal \$ 86,000.00 – 3 rd Renewal \$ 18,713.73 – Change Order No. 1
Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided and Number of years in business)	Diversified Companies, LLC (Prime) John Davis, Managing Partner Years in Business: 21 years Years doing Business with DeKalb: 5 years GFE approved by ICPO.
	Recommendation Forms Bid Tabulation Market Survey