

Special Conditions
2026 Accountability Court Funding Program

,
AW-ACFP-26-124-108

CRIMINAL JUSTICE COORDINATING COUNCIL

State of Georgia – Accountability Courts FY26 SPECIAL CONDITIONS

1. All project costs not exclusively related to activities of the funded accountability court must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.

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2. The subgrantee must submit Subgrant Adjustment Request #1 with its signed, completed award documentation. The adjustment request is accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Council of Accountability Court Judges (CACJ) Funding Committee. This initial SAR is part of the grant activation process and enables the Criminal Justice Coordinating Council (CJCC) to initiate the grant. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from CJCC. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by CJCC.

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3. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.

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4. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.

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5. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the CACJ Funding Committee.

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6. Waivers for the above 25% expenditure requirement may be granted at the committee's discretion for the 1st and 2nd quarters only. If a waiver is granted, the funds held over to the next quarter must be spent in the next quarter.

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7. This is a reimbursement grant. Requests for reimbursement must be made on a quarterly basis. Subgrant Expenditure Reports (SERs) are due 15 days after the end of the reporting period. SERs may be submitted monthly. SER submissions must be accurate and complete. Subgrantees should not submit incomplete SERs. Incomplete SERs will be considered late, and a 10% penalty will be assessed after expiration of a 10-day grace period. A failure to follow SER procedures outlined in these conditions and in the CACJ Rules may subject a court to rescission of a grant award as outlined in Article 4 of the Rules.

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8. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.

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9. Statistical and/or evaluation data describing project performance must be submitted to CACJ on a quarterly

basis using the CACJ-funded case management system . Failure to submit all requested data by 15 days after the end of the quarter will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If data are not received, funds for subsequent quarters may be rescinded.

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10. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, CJCC and CACJ will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.

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11. If your court uses a CSB/DBHDD enrolled provider for treatment and receives specific contracted funds for mental health and/or addictive disease treatment court services, these funds have been awarded provisionally. Prior to use, the court must meet with the CSB/DBHDD enrolled provider to determine what services are billable and are not being provided. These funds should only be applied to services that are not billable by the CSB/DBHDD enrolled provider. The court should work to enter into an agreement with the CSB/DBHDD enrolled provider that outlines billable and non-billable services.

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12. All drug, veteran, mental health, family, and DUI courts must use a validated assessment tool approved by CACJ. All courts are required to use evidence-based treatment modalities.

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13. Subgrantees must comply with the training requirements as determined by CACJ. All evidence-based training attendees will be required to sign and submit the CACJ Training Acknowledgement & Agreement Form upon registering for CACJ supported training sessions. The court shall implement the evidence-based treatment within 60 days of the training attendee achieving certification.

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14. All evidence-based training attendees that achieve certification are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs.

Initials

15. Subgrantees in receipt of funds to support participant treatment are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs

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16. Subgrantees in receipt of funds to support internally provided, grant supported, evidence-based trainings must comply with the following: notify CACJ of scheduled training sessions; enter into agreements with qualified evidence-based facilitators; submit a CACJ Training Acknowledgement & Agreement Form for each attendee to CACJ prior to the start of training session; and provide CACJ with documentation of each attendee who achieved certification.

Initials

17. CACJ may designate preferred vendors or suppliers of products or services that are either on state contract or with which CACJ has an agreement or contract in place. Subgrantees may be required to utilize such contracts or agreements for designated products or services or be required to justify that their purchases are less costly.

Initials

18. All subgrantee programs are subject to the jurisdiction of the Funding Committee of CACJ by their acceptance of a CACJ-awarded grant. Failure to comply with any of the special conditions contained within this document, by the authorized official, project officials, agents, and/or employees of this grant, will subject the program to the enforcement procedures outlined in Article 4 of the CACJ Rules.

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19. Subgrantees must follow all accountability court standards as approved by CACJ. Initials

20. Medication-Assisted Treatment (MAT) is the use of medications in combination with counseling and behavioral therapies and is an effective treatment for substance use disorders (SUD), including opioid use disorders (OUD). The Americans with Disabilities Act (ADA) protects persons with OUD and SUD from discrimination for using lawfully prescribed medication. Subgrantees agree not to prohibit a program participant from accessing MAT services or from using lawfully prescribed MAT medication. This condition only applies to adult program participants.

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21. Subgrantees must abide by CACJ Rules. Subgrantees are responsible for obtaining the current version of the Rules and ensuring that program activities operate in compliance with the Rules. The Rules, in their entirety, are incorporated herein by reference and compliance with the Rules is a condition of this grant. A failure to comply with the Rules may result in a referral to Section VIII of Article 4 of the Rules governing rescission of grant awards after violations of special conditions or a referral under Article 8 governing compliance with the Rules, state standards, and Georgia law.

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22. The grantee acknowledges that funds provided under this grant award are state-appropriated funds and may not be accessible after the end of the grant period. The final reimbursement request under this award must be received by CJCC no later than July 15, 2026. In addition, if the grantee has not received payments for any prior reimbursements, the grantee must notify CJCC by June 15, 2026 or risk losing access to those funds.

Initials

23. All services must be rendered to the Court before payment is made. If it is found that a Court/County made an advance payment, those funds may be required to be repaid to CJCC.

Initials

24. Subgrantees must comply with the training attendance requirements as determined by CACJ and as required by Article 10 of the CACJ Rules. Attendees will be informed of additional training attendance requirements during the training registration process for each training. CACJ expects that everyone who registers for training will be able to attend that training. To be good stewards of state funds, attendees must cancel training reservations as soon as a conflict, illness, or other circumstance arises that prevents them from attending the training. It is understood by CACJ that emergency situations occur. Emergency situations are considered the exception but not the rule. If these requirements are not met, any expenses incurred by CACJ may be de-obligated from the subgrantee in the form of a fee or other penalty. Funds de-obligated due to noncompliance with a training requirement will be retained by CACJ to be managed by the CACJ Funding Committee.

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25. The subgrantee agrees that all personnel charging time to this grant must maintain timesheets documenting hours for all work performed for pay, including both grant-related and non-grant related work activities. This includes work performed that is unrelated to an accountability court.

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26. The subgrantee understands and agrees that payments made by CJCC do not constitute final approval of submitted expenditures. Subsequent reviews, audits, or examinations may identify expenses that fall outside the grant scope or rules. In such cases, the subgrantee may be required to repay those funds.

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27. The subgrantee understands and agrees that in order to receive a state grant award, as well as to receive any reimbursement for funds expended under a state grant award, the subgrantee's fiscal agent must not be on the audit list maintained by the Georgia Department of Audit & Accounts (DOAA). Further, if a subgrantee is unable to be awarded state grant funds due to being on the audit list, the subgrantee must be removed from the audit list on or before December 31, 2025 in order for an award to be made. If the subgrantee's fiscal agent is not removed from the audit list by that date, funds will be reallocated for other purposes. No award, nor any reimbursement for funds expended in anticipation of an award, can be made while the subgrantee's fiscal agent is on the audit list. Subgrantee understands and agrees that any funds expended in anticipation of receiving an award before the award is made cannot be reimbursed via this grant.

28. The subgrantee understands and agrees to comply with the Case Management System Use Policy which dictates that CACJ-funded case management systems can only be used for data collection of referrals and participants served by accountability courts. Use of the CACJ-funded case management system for non-

accountability court purposes is strictly prohibited. Courts found to be using the system for non- accountability court purposes may be subject to de-obligation and cancellation of some or all of their operating grant award.

Awardee Approval

Signed Name: _____

Printed Name: _____

Title: _____

Date: _____