



DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department:</b> Human Resources and Merit System FEB 28 PM 12 51	<b>From:</b> Karlene N. Jessie
<b>SWC No.:</b> 90801	<b>Title:</b> Pre-Employment Background investigative Services
<b>Effective Date:</b> March 12, 2009	<b>Expiration Date:</b> 31 May 2017
<b>Contract APPROVED Amount:</b> \$50,000.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
HR TRUCHECK	1019635	

<b>User Department Recommendation:</b>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$75K per year</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>	3 Digit Fund Code <u>100</u>	
CIP Line Item No. (if applicable): _____		
<b>Justification:</b>		
		<u>2/27/17</u>
Department Director Signature		Date

<b>For Use by Purchasing and Contracting:</b>	Approve <input type="checkbox"/>	Deny <input type="checkbox"/>
<b>Additional Comments:</b>		
		<u>3/10/17</u>
Purchasing and Contracting Signature		Date