

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Finance	From: Purchasing and Contracting Department
RFP No.: 19-500520	Title: Development of Cost Allocation Plans for DeKalb County (Annual Contract with 4 Options to Renew)
Effective Date: March 31, 2020	Expiration Date: March 31, 2021
Contract APPROVED Amount: \$117,000.00	Number of Renewals to Date: 0

Contractor	Contract No.	Agrees to Extend
MGT Consulting Group	1193275	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$ 117,000
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100
 CIP Line Item No. (if applicable): _____ SPLOST _____

Justification:

This renewal will allow the county to maintain a current cost allocation plan (CAP).
 The CAP is used by the Office of Management & Budget to develop General Fund administrative charges to other funds for indirect costs.
 The CAP is also used to request reimbursement for indirect costs for federal grant programs.

 _____ Department Director Signature	March 5, 2021 _____ Date
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For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

_____ Purchasing and Contracting Signature	March 10, 2021 _____ Date
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