DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Facilities Management	From: Clyde Stovall	
ITB No.: 15-100474	Title Maintenance & Repair of Overhead Doors	
Effective Date: 7/15/2015	Expiration Date: 7/31/2018	
Contract APPROVED Amount:	Number of Renewals to Date: 2	
Contractor(s)	Contract No.	Agrees to Extend
Atlanta Professional Door	975497	Yes
User Department Recommendation:	Extension X	Bid □
	Extension A	DIQ L
Funding for Extension Term: \$110,000.00 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General Enterprise SPLOST 3 Digit Fund Code 100 CIP Line Item No. (if applicable):		
<u>Justification:</u> Facilities Management is requesting the current contract be extended through September 20, 2018 to meet the increasing demand for overhead maintenance and repairs.		
Clyd D Howell	May	4, 2018
Department Director Signature		Date
For Use by Purchasing and Contracting:	Approve A	Deny 🗆
Additional Comments:		
Purchasing and Contracting Signature	May	H, 2018 Date