

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

<b>User Department: Sanitation</b>	<b>From: Tracy Monroe</b>
ITB No.: 18-101020	Title: Conventional Grass Seeding Service
Effective Date: January 25, 2019	Expiration Date: January 31, 2020
Contract APPROVED 250,000.00	Number of Renewals to Date: Annual Contract 2 options to renew
Amount Released: 73,216.00	

Contractor(s)	Contract No.	Agrees to Extend
K2R Legacy Group	1144824	yes
The Rossum Group	1144830	yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$130,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 541 – Sanitation Operating \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: K2R/\$30,000.00 Name/Amount Vendor 2: The Rossum Group/\$100,000.00 Name/Amount

Vendor 3: \_\_\_\_\_ Name/Amount Vendor 4: \_\_\_\_\_ Name/Amount

**Justification:** PW – Sanitation would like to extend our contracts with K2R Legacy Group and with The Rossum Group for one more term until January 31, 2021. This contract consists of conventional grass seeding service at the Sanitation Seminole Road Landfill.

K2R Legacy Group: Average Monthly Cost 1/25/19 – 9/25/19 is \$2,120.00

The Rossum Group: Average Monthly Cost 1/25/19 – 9/25/19 is \$8,203.00

Tracy Mitchinson \_\_\_\_\_ 9/25/19  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

Phyllis Heere \_\_\_\_\_ 10/18/19  
 Purchasing and Contracting Signature Date