



# PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Professional Engineering Services for Department of Watershed Management Date: 8/13/2021  
 Contractor: Arcadis U.S. Inc.  
 Contract Number: 1034377 Contract Amendment Number: 3  
 Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	12/15/2016	1477	12/31/2020

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
12/15/2016	1431	11/15/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	411	\$750,000.00
Change Order No. 3:	0	\$0.00

Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:	Current Contract End Date:
\$5,250,000.00	1842	12/31/2021	12/31/2021

**Description of Proposed Changes:** Change Order 3 is being proposed in order to add additional funding and time to the on-call A/E contract for ARCADIS. The current contract had an original budget of \$3M with change orders that have increased the budget to \$5.25M. Additional funding is required to continue sewer modeling support and complete the rate study. The initial time period for this contract was three (3) years, but with additional rate study work, active task orders, and failure to procure new A/E contracts this contract needs to be extended to 12/31/2022 to ensure active tasks can be completed.

**Justification of Proposed Changes:** Change Order 3 is being proposed in order to provide additional funding and time to the on-call engineering consultant, Arcadis. The additional funding will allow Arcadis to continue to provide sewer modeling support as part of the ongoing consent decree and it will allow Arcadis to complete the rate study task order in addition to Arcadis providing construction administration services for on-going projects. The additional time is to keep Arcadis under contract until their ongoing designs have been constructed. The engineer of record is required for any changes to the submitted and approved design. This will also ensure funding is available for the tap on fee study and capital program funding update along with providing the additional time to accomplish each of these tasks.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
366	2208	12/31/2022	12/31/2022

Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of (8/13/21):
\$1,000,000.00	\$6,250,000.00	\$4,453,226.44

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**Describe Any Risk Associated With This Change:** There are no risk associated with this change.

**Effect of NOT Approving This Change:** Failure to approve this change order will result in the funds being depleted. Should the funds be depleted Arcadis will no longer be able to assist with consent decree modeling support nor will they have the necessary funding to complete the rate study. In addition to these items Arcadis will not have the necessary funding to provide construction administration services for designs they have completed and are under construction. In addition to these items, should this not be approved the tap on fee and capital program funding update can not be done without this additional funding and time extension.

**Engineering Manager's Approval:**

- Accepted
- Rejected

Signature: Kerry Williams, P.E., PMP  
Print Name: Kerry Williams, P.E, PMP  
Date: August 16, 2021

Digitally signed by Kerry Williams, P.E., PMP  
DN: cn=Kerry Williams, P.E., email=kwilliams@dekalbwatershed.com, o=DEKAL  
Date: 2021.08.16 16:47:47-0400

**Watershed Director's Approval:**

- Accepted
- Rejected

Signature: Dehayes  
Print Name: David Hayes  
Date: 8/17/2021

Digitally signed by Dehayes  
Date: 2021.08.17 14:54:32 -0400

**Chief Operating Officer's Approval:**

- Accepted
- Rejected

Signature: *[Handwritten Signature]*  
Print Name: Zachary L. Williams  
Date: 8/20/21

**Contract Name:** Professional Engineering Services for Department of Watershed Management

**Contractor:** Arcadis U.S. Inc.

**Contract Number:** 1034377



# PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Professional Engineering Services for Department of Watershed Management Date: 8/13/2021  
 Contractor: Atkins  
 Contract Number: 1034376 Contract Amendment Number: 4  
 Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	11/30/2016	1492	12/31/2020

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
12/9/2016	1403	10/12/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	445	\$0.00
Change Order No. 3:	0	\$750,000.00

Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:	Current Contract End Date:
\$5,250,000.00	1848	12/31/2021	12/31/2021

**Description of Proposed Changes:** Change Order 4 is being requested in order to provide additional time on the the current On-Call A/E Engineering contract for Atkins until the new A/E engineering consultants can be procured. Current projects that have been designed by Atkins will required consultation from the Engineer of Record so this additional time is required for this in addition to not having the new A/E contracts in place.

**Justification of Proposed Changes:** Change Order 4 is being requested to provide additional time on the current On-Call A/E Engineering contract. The current procurement to procure new A/E Engineering consultants is still in Purchasing (review of submittals has started). That being the case, additional time is required so new projects can be assigned, as some of the projects are tied to the consent decree and have set time schedules that must be met. There are also projects which have been designed by Atkins that will require construction administration from the design engineer/engineer of record. The additional time will allow new projects to be assigned until new consultants have been procured.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
366	2214	12/31/2022	12/31/2022
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of (8/13/21):	
\$0.00	\$5,250,000.00	\$3,604,864.93	

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Describe Any Risk Associated With This Change: There are no risk associated with this change.

Effect of NOT Approving This Change: Should this change order not be approved Atkins contract will expire on 12/31/2021 at which time no additional tasks can be assigned nor will we have the engineer of record for projects that have been designed by Atkins.

Engineering Manager's Approval:

- Accepted
- Rejected

Signature: Kerry Williams, P.E., PMP  
Print Name: Kerry Williams, P.E., PMP  
Date: August 16, 2021

Digitally signed by Kerry Williams, P.E., PMP  
DN: cn=Kerry Williams, P.E., PMP, o=Atkins, email=kerry.williams@atkins.com, c=US  
Date: 2021.08.16 10:42:49-0700

Watershed Director's Approval:


- Accepted
- Rejected

Signature: Dehayes  
Print Name: David Hayes  
Date: 8/17/2021

Digitally signed by Dehayes  
Date: 2021.08.17 13:10:56 -0400

Chief Operating Officer's Approval:

- Accepted
- Rejected

Signature:   
Print Name: Zachary L. Williams  
Date: 8/20/21

Contract Name: Professional Engineering Services for Department of Watershed Management  
Contractor: Atkins  
Contract Number: 1034376



# PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Professional Engineering Services for Department of Watershed Management Date: 8/13/2021  
 Contractor: Brown and Caldwell  
 Contract Number: 1034379 Contract Amendment Number: 4  
 Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	2/10/2017	1420	12/31/2020

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
2/17/2017	1379	11/27/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	399	\$0.00
Change Order No. 3:	0	\$750,000.00

Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:	Current Contract End Date:
\$5,250,000.00	1778	12/31/2021	12/31/2021

**Description of Proposed Changes:** Change Order 4 is being requested in order to provide additional time on the the current On-Call A/E Engineering contract until the new A/E engineering consultants can be procured. The current contract will expire on 12/31/2021 without this extension. Brown and Caldwell's services are still needed for construction administration services on projects they have designed as the engineer of record.

**Justification of Proposed Changes:** Change Order 4 is being requested to provide additional time on the current On-Call A/E Engineering contract. The current procurement to procure new A/E Engineering consultants is still in Purchasing (review of submittals has started). That being the case additional time is required so new projects can be assigned, as some of the projects are tied to the consent decree and have set time schedules that must be met. There are also projects which have been designed by Brown and Caldwell that will require construction administration from the design engineer/engineer of record. The additional time will allow new projects to be assigned until new consultants have been procured.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
366	2144	12/31/2022	12/31/2022

Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of (8/13/21):
\$0.00	\$5,250,000.00	\$3,361,894.96

Describe Any Risk Associated With This Change: There are no risk associated with this change.

Effect of NOT Approving This Change: Should this change order not be approved Brown and Caldwell's contract will expire on 12/31/21 and no additional tasks can be assigned nor will we have the engineer of record for the projects that have been designed by Brown and Caldwell. Some of the tasks are consent decree related and are time sensitive.

Engineering Manager's Approval:

Accepted

Rejected

Signature: Kerry Williams, P.E., PMP

Digitally signed by Kerry Williams, P.E., PMP  
DN: cn=Kerry Williams, P.E., PMP, o=Caldwell, email=kerry.williams@brownandcaldwell.com, postalCode=30083, st=GA, serial=2021.08.16.10.49.54.04707

Print Name: Kerry Williams, P.E., PMP

Date: August 16, 2021

Watershed Director's Approval:

Accepted

Rejected

Signature: Dehayes

Digitally signed by Dehayes  
Date: 2021.08.17 14:58:24 -0400

Print Name: David Hayes

Date: 8/17/2021

Chief Operating Officer's Approval:

Accepted

Rejected

Signature: 

Print Name: Zachary L. Williams

Date: 8/20/21

Contract Name:

Professional Engineering Services for Department of Watershed Management

Contractor: Brown and Caldwell

Contract Number: 1034379



# PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Professional Engineering Services for Department of Watershed Management Date: 8/13/2021  
 Contractor: Black & Veatch  
 Contract Number: 1034381 Contract Amendment Number: 4  
 Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:(TERM)	Original Contract End Date:
\$3,000,000.00	6/1/2017	1309	12/31/2020

NTP Start Date:	Original Performance Days:(TIME)	Original Performance End Date:
6/14/2017	1294	12/29/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	367	\$0.00
Change Order No. 3:	0	\$750,000.00

Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:	Current Contract End Date:
\$5,250,000.00	1661	12/31/2021	12/31/2021

**Description of Proposed Changes:** Change Order 4 is being requested in order to provide additional time on the current On-Call A/E Engineering contract until the new A/E Engineering consultants can be procured. The current contract will expire on 12/31/2021 without this extension.

**Justification of Proposed Changes:** Change Order 4 is being requested to provide additional time on the current On-Call A/E Engineering contract. The current procurement to procure new A/E Engineering consultants is still in Purchasing (review of submittals has started). That being the case, additional time is required so new projects can be assigned, as some of the projects are tied to the consent decree and have set time schedules that must be met. There are also projects which have been designed by Black & Veatch that will require construction administration from the design engineer/engineer of record. The additional time will allow new projects to be assigned until new consultants have been procured.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
366	2027	12/31/2022	12/31/2022
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of (8/13/21):	
\$0.00	\$5,250,000.00	\$3,380,920.90	

Describe Any Risk Associated With This Change: There are no risk associated with this change.

Effect of NOT Approving This Change: Should this change order not be approved Black & Veatch's contract will expire on 12/31/2021. At that time no additional tasks can be assigned nor will we have the engineer of record for projects that have been designed by Black & Veatch.

Engineering Manager's Approval:

Accepted

Rejected

Signature: Kerry Williams, P.E., PMP

Digitally signed by Kerry Williams, P.E., PMP  
DN: cn=Kerry Williams, P.E., PMP, o=DeKalb Watershed, ou=2016, email=kerry.williams@dekalbwater.com, c=US  
Date: 2021.08.16 10:29:50 -0400

Print Name: Kerry Williams, P.E., PMP

Date: August 16, 2021

Watershed Director's Approval:

Accepted

Rejected

Signature: Dehayes

Digitally signed by Dehayes  
Date: 2021.08.17 15:01:46 -0400

Print Name: David Hayes

Date: 8/17/2021

Chief Operating Officer's Approval:

Accepted

Rejected

Signature: 

Print Name: Zachary L. Williams

Date: 8/20/21

Contract Name:

Professional Engineering Services for Department of Watershed Management

Contractor: Black & Veatch

Contract Number: 1034381