

**TIPS USA Contract 220704
RECOMMENDATION FORM**

User Department's Recommendation

Recommended Firm: Business Information Systems, Inc. (BIS)

User Department: Innovation and Technology

APPROVE (Please circle one): **YES** **NO**

Name of Fund: Watershed Fund 511 (08025.522201.511)

Contract Award Amount: \$130,670.36

Justification:

The purpose of this procurement is to fully equip a training room with complete audio-visual capabilities for large classes at the Snapfinger Treatment Plant. The equipment is consistent with other departments and courts across the county. It is important to deploy consistent equipment and setups for ease of operation and prevent county staff from needing to be trained for every different room they conduct business. BIS Digital has provided, installed, trained staff, and maintained audio visual equipment in all major county facilities including Courts, Public Safety locations, and over 25 rooms in the Sam's Street location. DoIT budgets for annual maintenance payments to BIS Digital for all audio-visual installations across the county.

Department Director

Date

