



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: Innovation and Technology

From: Angela Green

CPA No.: 1056035

Title: Hyland OnBase Maintenance and Support

Effective Date: 4/1/2017

Expiration Date: 3/31/2021

Contract APPROVED Amount: \$400,000.00

Contractor(s)	Contract No.	Amount Spent	
HYLAND SOFTWARE	1056035	\$194,732.97	N/A

Total Amount Spent to Date: \$194,732.97

User Department Recommendation:

Renew

Bid

Justification:

This contract needs to be extended (time only) for four years, and funds retained on the contract (\$205,267.03) for annual maintenance and support of Hyland OnBase content management system. Inability to procure would put this critical system at risk, adversely impacting continuity of operations.

Date & Time: 20 Jan, 2021 11:06:08 EST

Department Director Signature

Date

Funding: General Enterprise

3 Digit Fund Code 100

CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

01/26/2021

Purchasing and Contracting Signature

Date