



**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department: Police Services – Animal Enforcement Services</b>	<b>From: Purchasing &amp; Contracting</b>
<b>RFP No.: 18-500477</b>	<b>Title: Animal Shelter Operation Services for DeKalb County, Georgia (Multiyear)</b>
<b>Effective Date: January 1, 2019</b>	<b>Expiration Date: December 31, 2025</b>
<b>Contract APPROVED Amount: \$35,458,556.00</b>	<b>Number of Change Orders to Date: 5</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>Lifeline Animal Project, Inc.</b>	<b>1132039</b>	<b>Yes</b>

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$22,244,500.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

The Department of Public Safety – Animal Enforcement Services utilizes the Animal Shelter Operation Services contract to provide essential animal shelter operations and services for DeKalb County. This contract ensures that all animals are safely housed, cared for, and managed in compliance with County and State regulations. An extension and increase of the current contract is requested to maintain continuity of services. This extension is necessary to prevent a lapse in service that could negatively impact public safety, animal welfare, and County operations. It is recommended to include the following increases for April - December 2026 at the prorated amount and for full services for 2027.

Base services for 2026 - \$9,900,000  
2026 Community Initiatives - \$892,500  
\*Spay/Neuter Capacity (Full Impact Expansion: \$570,000 for April - December 2026)  
\*Community Engagement Staff (2 FTE: \$90,000 for April - December 2026)  
\*Community Cat and Pet Resource Hub (Community: \$63,750 for April - December 2026)  
\*Mobile Clinic Expansion (Vaccine clinic: \$90,000 for April - December 2026)  
\*Access to Care Expansion (Veterinary care for sick and injured pets: \$41,250 for April - December 2026)  
\*Supplemental Upstream Support (Crates, leashes, pets supplies: \$37,500 for April - December 2026)  
One-Time Capital Expenditure – Transport Van (\$75,000)  
Total for 2026 - \$10,867,500.00

Base services for 2027 (January -December 2027): \$9,900,000.00  
2027 - 3% Cost of Living Increase for 2027 - \$297,000.00  
\*Spay/Neuter Capacity\* (Full Impact Expansion: \$750,000/year for January-December 2027)  
\*Community Engagement Staff (2 FTE: \$120,000/year for January-December 2027)  
\*Community Cat and Pet Resource Hub (Community: \$85,000/year for January-December 2027)  
\*Mobile Clinic Expansion (Vaccine clinic: \$120,000/year for January-December 2027)  
\*Access to Care Expansion (Veterinary care for sick and injured pets: \$55,000/year for January-December 2027)  
\*Supplemental Upstream Support (Crates, leashes, pets supplies: \$50,000/year for January-December 2027)  
Total for 2027 - \$11,377,000.00

Darnell D. Fullum Digitally signed by Darnell D. Fullum  
Date: 2026.02.11 19:43:08 -05'00'

February 11, 2026

**Department Director Signature**

**Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

Djuana Herron Digitally signed by Djuana Herron  
Date: 2026.02.12 10:32:41 -05'00'

2/12/26

**Purchasing and Contracting Signature**

**Date**