



DeKalb County
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DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Fire Rescue	From: Purchasing and Contracting Department
ITB No. 20-101261	Title: Emergency Medical Supplies (Annual Contract with 2 Options to Renew)
Effective Date: December 15, 2020	Expiration Date: December 31, 2024
Contract APPROVED Amount: \$1,300,000.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Bound Tree Medical LLC	1246736	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: 670,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 270 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:
To extend contract 6 months in order to allow time for new ITB based on revised specification.
Bound Tree Medical LLC #1246736 \$600K Fund 270 \$70K General Fund

Department Director Signature

10.3.24

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date