

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

**User Department: Facilities Management**                      **From: Purchasing and Contracting**  
**RFP No.: 15-500337**    **Title: Architectural and Engineering Design Services**  
**Effective Date: April 12, 2016**                                      **Expiration Date: December 31, 2020**  
**Contract APPROVED Amount: \$3,200,000.00**                      **Number of Renewals to Date: 0**

Contractor(s)	Contract No.	Agrees to Extend
Wood Environment & Infrastructure Solutions Inc. (formerly)AMEC Foster Wheeler Environment & Infrastructure, Inc.	1025662	Yes
Brown Design Group, Inc.	1023197	Yes
Pond & Company	1031586	Yes

**User Department Recommendation:**                      Increase                       Decrease                       Bid

Funding for Change Order: \$ 800,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  SPLOST                       3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

Vendor 1: Wood Environment & Infrastructure Solutions, Inc: \$ 200,000.00

Vendor 2: Brown Design Group: \$ 200,000.00

Vendor 3: Pond & Company: \$ 400,000.00

**Justification:**  
Facilities Management is requesting contract be extended for 12 additional months.

Clyde Howell  
Department Director Signature

Nov. 30, 2020  
Date

**For Use by Purchasing and Contracting:**                      Approve                       Deny

**Additional Comments:**

Digitally signed by Delois Robinson  
Date: 2020.11.30 10:55:18 -05'00'

November 30, 2020  
Date

**Purchasing and Contracting Signature**

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department: Recreation, Parks &amp; Cultural Affairs</b>	<b>From: Purchasing and Contracting</b>
<b>RFP No.: 15-500337</b>	<b>Title: Architectural and Engineering Design Services</b>
<b>Effective Date: April 12, 2016</b>	<b>Expiration Date: December 31, 2020</b>
<b>Contract APPROVED Amount: \$3,200,000.00</b>	<b>Number of Renewals to Date: 0</b>

Contractor(s)	Contract No.	Agrees to Extend
Wood Environment & Infrastructure Solutions Inc. (formerly)AMEC Foster Wheeler Environment & Infrastructure, Inc.	1025662	Yes
Brown Design Group, Inc.	1023197	Yes
Pond & Company	1031586	Yes

**User Department Recommendation:**      Increase       Decrease       Bid

Funding for Change Order: \$ 150,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)


Funding: General     Enterprise     SPLOST     3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

Vendor 1: Wood Environment & Infrastructure Solutions, Inc: \$ \_\_\_\_\_

Vendor 2: Brown Design Group: \$ 150,000

Vendor 3: Pond & Company: \$ \_\_\_\_\_

**Justification:**  
*RPCA recommends to extend and increase Brown Design Group, Inc for Architectural + Engineering Design Services.*


11-30-20

Department Director Signature
Date

<b>For Use by Purchasing and Contracting:</b>	Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>
<b>Additional Comments:</b>	
Digitally signed by Delois Robinson Date: 2020.12.06 09:08:48 -05'00' <i>Delois Robinson</i>	12/4/20
Purchasing and Contracting Signature	Date