



Supplier Information Sheet

Statewide Contract Number	99999-001-SPD0000198		NIGP Codes	See NIGP page
Contract Description	Office, Computer, and Educational Furniture			
Effective Date	12/1/2023	Expiration Date	11/30/2025	
Suppliers Awarded	90	Contract Type:	Mandatory	
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Supplier Contract Information

Statewide Contract Number	99999-001-SPD0000198-0017
Peoplesoft Vendor Number	0000008229
Supplier Name & Address	
ALLSTEEL INC. 600 E. 2nd Street Muscatine, IA 52761-0071	
Contract Administrator	
Name: Dena Bates Email: AllsteelGovContracts@allsteeloffice.com Phone: 563.299.2949	
Contract Details	
Remittance Information	Allsteel Inc. 13358 Collections Center Dr. Chicago, IL. 60693-0133
Pricing Structure	Discount off Delivery Method, Some Bulk Order Discounts
Delivery Days	Depends on Delivery Method and Manufacturer. Contact Authorized Dealer.
Payment Terms	Net 30 Days
Authorized Users	State and Local Government
Acceptable Payment Method	Supplier will accept Purchase Orders and Purchase Cards, as permitted by current policies governing the Purchasing Card program.

State of Georgia

Statewide Standard Contract Form

Solicitation Title Office Computer and Educational Furniture	Solicitation Number 99999-01-SPD0000198	Contract Number 99999-001-SPD0000198-0017				
1. This Contract is entered into between the Agency and the Contractor named below:						
Agency's Name Department of Administrative Services		(hereafter called Agency)				
Contractor's Name Allsteel Inc.		(hereafter called Contractor)				
2. Contract to Begin: Nov. 1, 2023	Date of Completion: Oct. 31, 2025	Renewals 3				
3. Performance Bond, if any: N/A	Other Bonds, if any:					
4. Authorized Person to Receive Contract Notices for Agency: Donnie Treadway (donnie.treadway@doas.ga.gov)						
Authorized Person to Receive Contract Notices for Contractor: Dena Bates, Contract Analyst AllsteelGovContracts@allsteeloffice.com						
5. The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of the Statewide Contract:						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Attachment 1: Statewide Contract for Goods and Ancillary Services</td> </tr> <tr> <td>Attachment 2: Solicitation (referenced above)</td> </tr> <tr> <td>Attachment 3: Contractor's Final Response</td> </tr> <tr> <td> </td> </tr> </table>			Attachment 1: Statewide Contract for Goods and Ancillary Services	Attachment 2: Solicitation (referenced above)	Attachment 3: Contractor's Final Response	
Attachment 1: Statewide Contract for Goods and Ancillary Services						
Attachment 2: Solicitation (referenced above)						
Attachment 3: Contractor's Final Response						

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.

6.

Contractor

Contractor's Name (*If other than an individual, state whether a corporation, partnership, etc.*)
Allsteel Inc.

By (Authorized Signature) 	Date Signed November 28, 2022
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Printed Name and Title of Person Signing
Eric Schroeder, Vice President Finance

Address
2210 Second Avenue, Muscatine, Iowa 52761

7.

Agency

Agency Name
Department of Administrative Services

By (Authorized Signature) 	Date Signed 8/14/2023
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Printed Name and Title of Person Signing

Jim Barnaby, Deputy Commissioner, State Purchasing Division

Address
200 Piedmont Ave., S.E., STE, 1804, West Tower, Atlanta, GA. 30334

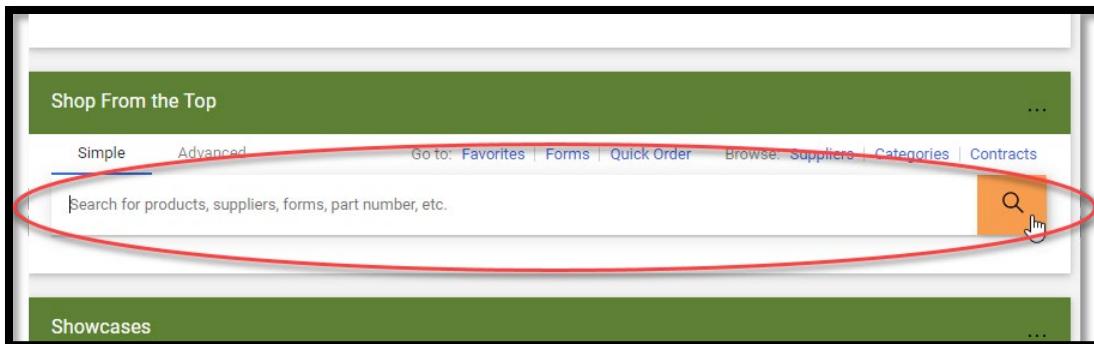
Ordering Instructions

NOTE: Purchase Orders/Invoicing **MUST** be done directly with the manufacturer. Entities are **not permitted** to remit payment directly to the authorized dealers.

Orders can be placed using the following methods:

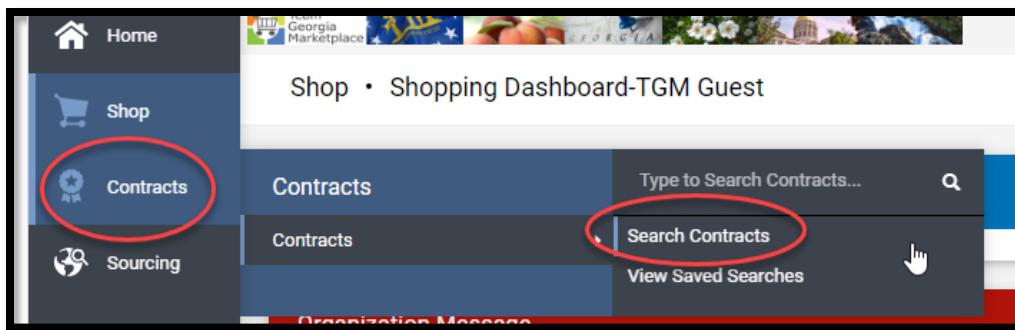
Hosted Catalog in TGM

1. Log in to TGM ([SIGN IN](#)) using your entity login credentials or login as a guest.
Username: tgmguest
Password: tgmguest
2. From the **Shoppers Homepage**, scroll down to “**Shop From the Top**” and type in the company name or product you are interested in. All relevant products will pull up at that time with filters on the left-hand side.



Supplier's State Dedicated Webpage

1. From the **Shoppers Homepage**, search for the contract you are interested in purchasing from.



2. Open the contract. View Attachments. Open the “**Supplier's State Dedicated Website**” link which contains:
 - Supplier Specific Ordering Instructions
 - List of Current Authorized Dealers
 - Catalog of Products in Awarded Categories
 - Current Discount Structure

Please Note: 99999-001-SPD0000198 does NOT include laboratory equipment.

Where to Find Additional Contract Documents

All additional contract documents may be found under the "Attachments" dropdown when viewing the contract in TGM, including, but not limited to:

- Pricing
- Original Contract/Terms and Conditions
- Attachment A (original solicitation document)
- Mandatory Questions
- Certificate of Insurance
- E-Verify Affidavit
- Addendums
- Renewals/Extensions/Amendments
- Notice of Intent to Award
- Notice of Award

▼ Attachments		
	Display Order	Attachment
	1	Supplier Information Sheet
	2	Pricing
	3	Original Contract
	4	Contract Terms & Conditions
	5	Attachment A
	6	Mandatory Questions
	7	Certificate of Insurance
	8	E-Verify
	9	Addendum 1
	10	Addendum 2

General Contract Information

Through a strategically sourced procurement, the State Purchasing Division of the Department of Administrative Services has established a new Statewide Contract(s) for Office, Computer, and Educational Furniture with 87 suppliers. This new statewide contract replaces the prior statewide contract titled Office, Computer and Education (SWC 99999-001-SPD0000100), which was awarded in February of 2015.

This statewide contract is a **MANDATORY CONTRACT** for all state of Georgia governmental entities subject to the State Purchasing Act. The statewide contract is also available on a convenience basis to all other governmental entities in the state of Georgia such as state authorities, local government, municipalities, cities, townships, and counties. The contract term is from November 1, 2023 – October 31, 2025. In addition, the State has three (3) options for renewal through October 2028.

The purpose of the contract is to provide competitive discounted pricing on the purchase of Office, Computer, and Educational Furniture products for authorized users throughout the State. Most of the suppliers are industry leaders in the Office, Computer, and Educational Furniture market and have provided the state of Georgia furniture products for over the past 8 years.

Key Benefits of the Contract:

- No minimum order size
- Free delivery within the State of Georgia
- Discounts up to 70% off list price
- Available ordering methods include the state's electronic ordering portal (Team Georgia Marketplace), Phone, Fax, and Web
- Access to over 500,000 Office, Computer, and Educational Furniture items
- Full credit for returns on all "non-customized" items within 45 days of initial notification
- Suppliers accept the P-Card for purchases
- Three (3) delivery options offered
 - Dock Delivery
 - Inside Delivery
 - Delivered & Installed
- 22 Categories of items to choose from
- Vast assortment of Subcategories (15) available for greater search capabilities (ex: Executive Chairs, Folding Chairs, Ergonomic Chairs, Conference Room Chairs) in the Seating Category (C-23)
- Authorized user may choose among multiple suppliers in most categories and all subcategories
- Dedicated contract management team who will manage the daily operations of this statewide contract

Amendments / Renewals / Extensions

Base Term: 12/1/23 – 11/30/25

Renewal 1:

Renewal 2:

Renewal 3:

NIGP Codes

42008	Cafeteria Furniture, Chairs and Tables
42059	Lounge Furniture, Upholstered
42060	Lounge Furniture, Steel, Indoor
42062	Lounge Furniture, Indoor: Fiberglass, Plastic, etc.
42063	Lounge Furniture, Outdoor: Fiberglass, Plastic, Aluminum, etc.
42064	Lounge Furniture, Indoor, Wood
42084	Schoolroom Furniture, Metal: Cabinets, Chairs, Desks, etc.
42086	Schoolroom Furniture; Plastic, Polypropylene, Fiberglass Type: Cabinets, Chairs, Desks, etc.
42088	Schoolroom Furniture, Wood: Cabinets, Chairs, Desks, etc.
42094	Toddler and Child Size Furniture
42517	Data Processing Furniture, Metal and Plastic (For Storage Cabinets See Item 87)
42009	Cafeteria Furniture, Booths
42518	Data Processing Office Furniture, Wood (Not Storage Cabinets
42548	Furniture, Office (Custom Made)
42558	Plastic, Polypropylene, Fiberglass Office Furniture: Chairs, Desks, Tables, etc.
42577	Safety Step Stepladders (For Office Use)
42583	Stands, Office Equipment and Machines
42594	Workstations, Modular, Systems Furniture
45035	Glides, Furniture
42013	Children's Furniture (Incl. Stackable Types) (See 41054 for Hospital Types)
42016	Dormitory Furniture, Metal: Wardrobes, Beds, Bunk beds, Desks, etc.
42018	Dormitory Furniture, Plastic: Wardrobes, Beds, Bunk beds, Desks, etc.
42020	Dormitory Furniture, Wood: Wardrobes, Beds, Bunk beds, Desks, etc.
42030	Furniture, General (Custom Made)
42044	Institutional Furniture, All Types
42056	Library Furniture: Book Trucks, Card Cabinets, Carrels, Chairs, Curb
41555	Furniture, Laboratory (Custom Made)
42040	Household Furniture, General Line
41513	Cabinets, Storage, Floor and Wall
41539	Casework, Metal
42048	Library Shelving, Metal
42052	Library Shelving, Wood
42096	Work Benches, Shop Desks and Tables
42503	Bookcases and Bookshelves, Metal and Wood

DOAS CONTACT INFORMATION

DOAS Contract Manager

View **Contract Summary** Page in **Team Georgia Marketplace ("TGM")** to see the current contract manager and contact information.

Procurement Help Desk

Telephone: 404-657-6000

Email: doas.prochelpmain@doas.ga.gov

State of Georgia Servicing Dealers – Allsteel LLC
Contract # 99999-001-SPD0000198-0017

Contract period is November 1, 2023 thru October 31, 2025

Contract Information	Allsteel is the easiest and most hassle-free company to deal with in the office furniture industry. This philosophy drives our beliefs, goals, and operations. Providing quality products, quick lead times, and value-added service are essential for meeting the expectations of all office furniture requirements for Georgia agencies. Under Georgia contract #99999-001-SPD0000198-0017, Furniture, Office, Computer and Educational, Allsteel provides Wood Casegoods, ADP/Computer Furniture/Tables, Filing and Storage, Multi-Purpose Seating, and Systems products. Choose from a wide variety of features, fabrics, and colors.
Contact Information	Customer Support Phone 800-466-8694 Email: GovernmentSupport@HNIworkplacefurnishings.com

Servicing Dealers

Interior Environments	3344 Peachtree Road, Ste 800 Atlanta, GA 30326 Contact: Holly Mehl Phone: 404-556-1666 E-mail: hmehl@ieoffices.com
Malone Office Equipment	1345 13th Avenue Columbus, GA 31901 Contact: Libba Dillon Phone: 706-322-2513 Email: ldillon@maloneoffice.com
Office Creations, Inc.	305 Shawnee N Drive, Suite 700 Suwanee, GA 30024 Contact: Joy Mitchell Phone: 678-714-7474 E-mail: info@officecreations.net
Weinberger's Business Interiors	3023 Riverwatch Parkway, Suite G Augusta, GA 30907 Contact: Frank Mulherin Phone: 706-860-9494 E-mail: fmulherin@weinbergersfurniture.com

THE ALLSTEEL COMPANY INC	DOCK DELIVERY	INSIDE DELIVERY	DELIVERY & INSTALLED
C-1 Case Goods: RTA Laminate	70.2%	68.4%	65.5%
C-2 Case Goods: RTA Steel	0%	0%	0%
C3 Case Goods: RTA Wood	58%	55%	51%
C4 Case Goods: RTU Laminate	0%	0%	0%
C5 Case Goods: RTU Steel	62%	59%	55%
C6 Case Goods: RTU Wood	0%	0%	0%
C-10 Modular: Carrells/Library	53%	50%	45%
C13 Modular: Demountable Movable Walls	54%	54%	0%
C15 Modular: Free Standing	0%	0%	0%
C16 Modular Panel Supported and Related Accessories	70.2%	68.4%	65.5%
C-19 Modular: Visual Presentation System	0%	0%	0%
C-20 Modular: Ergonomics/Accessories	53.2%	50.4%	45.7%
C-23 Seating (1) Armless Chairs	57%	55%	51%
C-23 Seating (2) Conference Room Chairs	57%	55%	51%
C-23 Seating (3) Ergonomic Chairs	57%	55%	51%
C-23 Seating (4) Executive Chairs	57%	55%	51%
C-23 Seating (6) Guest Chairs	57%	55%	51%
C-23 Seating (7) High Back Chairs	57%	55%	51%
C-23 Seating (8) Mid Back Chairs	57%	55%	51%
C-23 Seating (9) Low Back Chairs	57%	55%	51%
C-23 Seating (10) Lounge Chairs	57%	55%	51%
C-23 Seating (11) Side Chairs	57%	55%	51%
C-23 Seating (12) Stackable Chairs	57%	55%	51%