



Supplier Information Sheet

| | | | |
|--------------------------------------|---|------------------------|--------------------|
| Statewide Contract Number | 99999-001-SPD0000198 | NIGP Codes | See NIGP page |
| Contract Description | Office, Computer, and Educational Furniture | | |
| Effective Date | 12/1/2023 | Expiration Date | 11/30/2025 |
| Suppliers Awarded | 90 | Contract Type: | Mandatory |
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Supplier Contract Information

| | |
|--|--|
| Statewide Contract Number | 99999-001-SPD0000198-0017 |
| Peoplesoft Vendor Number | 0000008229 |
| Supplier Name & Address | |
| ALLSTEEL INC. 600 E. 2nd Street Muscatine, IA 52761-0071 | |
| Contract Administrator | |
| Name: Dena Bates Email: AllsteelGovContracts@allsteeloffice.com Phone: 563.299.2949 | |
| Contract Details | |
| Remittance Information | Allsteel Inc. 13358 Collections Center Dr. Chicago, IL. 60693-0133 |
| Pricing Structure | Discount off Delivery Method, Some Bulk Order Discounts |
| Delivery Days | Depends on Delivery Method and Manufacturer. Contact Authorized Dealer. |
| Payment Terms | Net 30 Days |
| Authorized Users | State and Local Government |
| Acceptable Payment Method | Supplier will accept Purchase Orders and Purchase Cards, as permitted by current policies governing the Purchasing Card program. |

State of Georgia

Statewide Standard Contract Form

| | | |
|--|---|---|
| Solicitation Title Office Computer and Educational Furniture | Solicitation Number 99999-01-SPD0000198 | Contract Number 99999-001-SPD0000198-0017 |
|--|---|---|

1. This Contract is entered into between the Agency and the Contractor named below:

| | |
|---|-------------------------------|
| Agency's Name Department of Administrative Services | (hereafter called Agency) |
| Contractor's Name Allsteel Inc. | (hereafter called Contractor) |

2. Contract to Begin: Nov. 1, 2023 Date of Completion: Oct. 31, 2025 Renewals 3

3. Performance Bond, if any: **N/A** Other Bonds, if any:

4. Authorized Person to Receive Contract Notices for Agency: **Donnie Treadway (donnie.treadway@doas.ga.gov)** Authorized Person to Receive Contract Notices for Contractor: **Dena Bates, Contract Analyst
AllsteelGovContracts@allsteeloffice.com**

5. The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of the Statewide Contract:

| |
|--|
| Attachment 1: Statewide Contract for Goods and Ancillary Services |
| Attachment 2: Solicitation (referenced above) |
| Attachment 3: Contractor's Final Response |
| |

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.

6.

Contractor

Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.)
Allsteel Inc.

| | |
|--|---|
| By (Authorized Signature)  | Date Signed November 28, 2022 |
|--|---|


Printed Name and Title of Person Signing
Eric Schroeder, Vice President Finance

Address
2210 Second Avenue, Muscatine, Iowa 52761

7.

Agency

Agency Name
Department of Administrative Services

| | |
|--|---------------------------------|
| By (Authorized Signature)  | Date Signed 8/14/2023 |
|--|---------------------------------|

Printed Name and Title of Person Signing
Jim Barnaby, Deputy Commissioner, State Purchasing Division

Address
200 Piedmont Ave., S.E., STE, 1804, West Tower, Atlanta, GA. 30334

Ordering Instructions

NOTE: Purchase Orders/Invoicing **MUST** be done directly with the manufacturer. Entities are **not permitted** to remit payment directly to the authorized dealers.

Orders can be placed using the following methods:

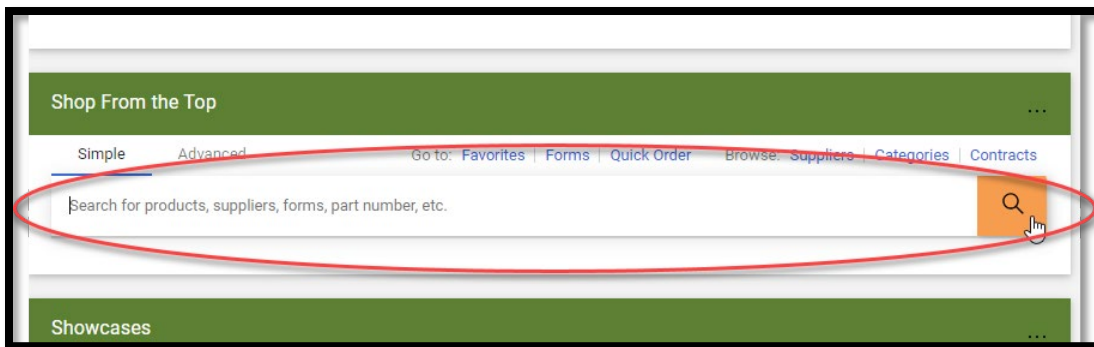
Hosted Catalog in TGM

1. Log in to TGM ([SIGN IN](#)) using your entity login credentials or login as a guest.

Username: tgmquest

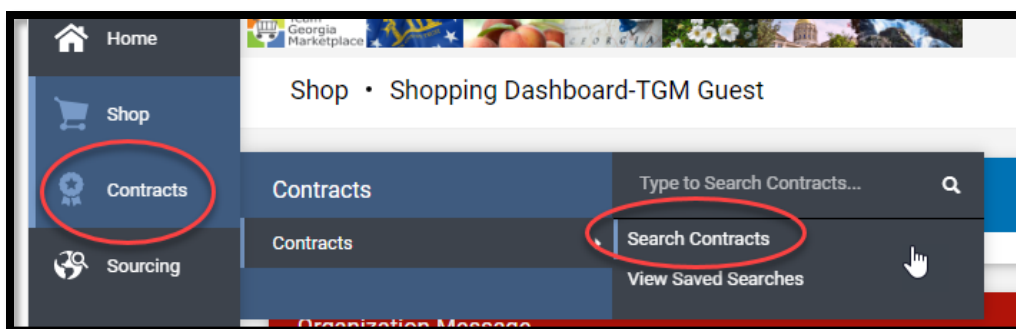
Password: tgmquest

2. From the **Shoppers Homepage**, scroll down to “**Shop From the Top**” and type in the company name or product you are interested in. All relevant products will pull up at that time with filters on the left-hand side.



Supplier's State Dedicated Webpage

1. From the **Shoppers Homepage**, search for the contract you are interested in purchasing from.



2. Open the contract. View Attachments. Open the “**Supplier's State Dedicated Website**” link which contains:
 - Supplier Specific Ordering Instructions
 - List of Current Authorized Dealers
 - Catalog of Products in Awarded Categories
 - Current Discount Structure

Please Note: 99999-001-SPD0000198 does NOT include laboratory equipment.

Where to Find Additional Contract Documents

All additional contract documents may be found under the "Attachments" dropdown when viewing the contract in TGM, including, but not limited to:

- Pricing
- Original Contract/Terms and Conditions
- Attachment A (original solicitation document)
- Mandatory Questions
- Certificate of Insurance
- E-Verify Affidavit
- Addendums
- Renewals/Extensions/Amendments
- Notice of Intent to Award
- Notice of Award

| ▼ Attachments | | |
|---------------|---------------|---|
| | Display Order | Attachment |
| | 1 | Supplier Information Sheet |
| | 2 | Pricing |
| | 3 | Original Contract |
| | 4 | Contract Terms & Conditions |
| | 5 | Attachment A |
| | 6 | Mandatory Questions |
| | 7 | Certificate of Insurance |
| | 8 | E-Verify |
| | 9 | Addendum 1 |
| | 10 | Addendum 2 |

General Contract Information

Through a strategically sourced procurement, the State Purchasing Division of the Department of Administrative Services has established a new Statewide Contract(s) for Office, Computer, and Educational Furniture with 87 suppliers. This new statewide contract replaces the prior statewide contract titled Office, Computer and Education (SWC 99999-001-SPD0000100), which was awarded in February of 2015.

This statewide contract is a MANDATORY CONTRACT for all state of Georgia governmental entities subject to the State Purchasing Act. The statewide contract is also available on a convenience basis to all other governmental entities in the state of Georgia such as state authorities, local government, municipalities, cities, townships, and counties. The contract term is from November 1, 2023 – October 31, 2025. In addition, the State has three (3) options for renewal through October 2028.

The purpose of the contract is to provide competitive discounted pricing on the purchase of Office, Computer, and Educational Furniture products for authorized users throughout the State. Most of the suppliers are industry leaders in the Office, Computer, and Educational Furniture market and have provided the state of Georgia furniture products for over the past 8 years.

Key Benefits of the Contract:

- No minimum order size
- Free delivery within the State of Georgia
- Discounts up to 70% off list price
- Available ordering methods include the state's electronic ordering portal (Team Georgia Marketplace), Phone, Fax, and Web
- Access to over 500,000 Office, Computer, and Educational Furniture items
- Full credit for returns on all "non-customized" items within 45 days of initial notification
- Suppliers accept the P-Card for purchases

- Three (3) delivery options offered
 - Dock Delivery
 - Inside Delivery
 - Delivered & Installed

- 22 Categories of items to choose from

- Vast assortment of Subcategories (15) available for greater search capabilities (ex: Executive Chairs, Folding Chairs, Ergonomic Chairs, Conference Room Chairs) in the Seating Category (C-23)

- Authorized user may choose among multiple suppliers in most categories and all subcategories

- Dedicated contract management team who will manage the daily operations of this statewide contract

Amendments / Renewals / Extensions

Base Term: 12/1/23 – 11/30/25

Renewal 1:

Renewal 2:

Renewal 3:

NIGP Codes

| | |
|-------|--|
| 42008 | Cafeteria Furniture, Chairs and Tables |
| 42059 | Lounge Furniture, Upholstered |
| 42060 | Lounge Furniture, Steel, Indoor |
| 42062 | Lounge Furniture, Indoor: Fiberglass, Plastic, etc. |
| 42063 | Lounge Furniture, Outdoor: Fiberglass, Plastic, Aluminum, etc. |
| 42064 | Lounge Furniture, Indoor, Wood |
| 42084 | Schoolroom Furniture, Metal: Cabinets, Chairs, Desks, etc. |
| 42086 | Schoolroom Furniture; Plastic, Polypropylene, Fiberglass Type: Cabinets, Chairs, Desks, etc. |
| 42088 | Schoolroom Furniture, Wood: Cabinets, Chairs, Desks, etc. |
| 42094 | Toddler and Child Size Furniture |
| 42517 | Data Processing Furniture, Metal and Plastic (For Storage Cabinets See Item 87) |
| 42009 | Cafeteria Furniture, Booths |
| 42518 | Data Processing Office Furniture, Wood (Not Storage Cabinets |
| 42548 | Furniture, Office (Custom Made) |
| 42558 | Plastic, Polypropylene, Fiberglass Office Furniture: Chairs, Desks, Tables, etc. |
| 42577 | Safety Step Stepladders (For Office Use) |
| 42583 | Stands, Office Equipment and Machines |
| 42594 | Workstations, Modular, Systems Furniture |
| 45035 | Glides, Furniture |
| 42013 | Children's Furniture (Incl. Stackable Types) (See 41054 for Hospital Types) |
| 42016 | Dormitory Furniture, Metal: Wardrobes, Beds, Bunk beds, Desks, etc. |
| 42018 | Dormitory Furniture, Plastic: Wardrobes, Beds, Bunk beds, Desks, etc. |
| 42020 | Dormitory Furniture, Wood: Wardrobes, Beds, Bunk beds, Desks, etc. |
| 42030 | Furniture, General (Custom Made) |
| 42044 | Institutional Furniture, All Types |
| 42056 | Library Furniture: Book Trucks, Card Cabinets, Carrels, Chairs, Curb |
| 41555 | Furniture, Laboratory (Custom Made) |
| 42040 | Household Furniture, General Line |
| 41513 | Cabinets, Storage, Floor and Wall |
| 41539 | Casework, Metal |
| 42048 | Library Shelving, Metal |
| 42052 | Library Shelving, Wood |
| 42096 | Work Benches, Shop Desks and Tables |
| 42503 | Bookcases and Bookshelves, Metal and Wood |

DOAS CONTACT INFORMATION

DOAS Contract Manager

View **Contract Summary** Page in **Team Georgia Marketplace ("TGM")** to see the current contract manager and contact information.

Procurement Help Desk

Telephone: 404-657-6000

Email: doas.prochelpmain@doas.ga.gov

State of Georgia Servicing Dealers – Allsteel LLC
Contract # 99999-001-SPD0000198-0017

Contract period is November 1, 2023 thru October 31, 2025

| | |
|----------------------|--|
| Contract Information | <p>Allsteel is the easiest and most hassle-free company to deal with in the office furniture industry. This philosophy drives our beliefs, goals, and operations.</p> <p>Providing quality products, quick lead times, and value-added service are essential for meeting the expectations of all office furniture requirements for Georgia agencies.</p> <p>Under Georgia contract #99999-001-SPD0000198-0017, Furniture, Office, Computer and Educational, Allsteel provides Wood Caseworks, ADP/Computer Furniture/Tables, Filing and Storage, Multi-Purpose Seating, and Systems products. Choose from a wide variety of features, fabrics, and colors.</p> |
| Contact Information | <p>Customer Support Phone 800-466-8694</p> <p>Email: GovernmentSupport@HNIworkplacefurnishings.com</p> |

Servicing Dealers

| | |
|--|--|
| Interior Environments | <p>3344 Peachtree Road, Ste 800 Atlanta, GA 30326 Contact: Holly Mehl Phone: 404-556-1666 E-mail: hmehl@ieoffices.com</p> |
| Malone Office Equipment | <p>1345 13th Avenue Columbus, GA 31901 Contact: Libba Dillon Phone: 706-322-2513 Email: ldillon@maloneoffice.com</p> |
| Office Creations, Inc. | <p>305 Shawnee N Drive, Suite 700 Suwanee, GA 30024 Contact: Joy Mitchell Phone: 678-714-7474 E-mail: info@officecreations.net</p> |
| Weinberger's Business Interiors | <p>3023 Riverwatch Parkway, Suite G Augusta, GA 30907 Contact: Frank Mulherin Phone: 706-860-9494 E-mail: fmulherin@weinbergersfurniture.com</p> |

| THE ALLSTEEL COMPANY INC | DOCK DELIVERY | INSIDE DELIVERY | DELIVERY & INSTALLED |
|---|---------------|-----------------|----------------------|
| C-1 Case Goods: RTA Laminate | 70.2% | 68.4% | 65.5% |
| C-2 Case Goods: RTA Steel | 0% | 0% | 0% |
| C3 Case Goods: RTA Wood | 58% | 55% | 51% |
| C4 Case Goods: RTU Laminate | 0% | 0% | 0% |
| C5 Case Goods: RTU Steel | 62% | 59% | 55% |
| C6 Case Goods: RTU Wood | 0% | 0% | 0% |
| C-10 Modular: Carrells/Library | 53% | 50% | 45% |
| C13 Modular: Demountable Movable Walls | 54% | 54% | 0% |
| C15 Modular: Free Standing | 0% | 0% | 0% |
| C16 Modular Panel Supported and Related Accessories | 70.2% | 68.4% | 65.5% |
| C-19 Modular: Visual Presentation System | 0% | 0% | 0% |
| C-20 Modular: Ergonomics/Accessories | 53.2% | 50.4% | 45.7% |
| C-23 Seating (1) Armless Chairs | 57% | 55% | 51% |
| C-23 Seating (2) Conference Room Chairs | 57% | 55% | 51% |
| C-23 Seating (3) Ergonomic Chairs | 57% | 55% | 51% |
| C-23 Seating (4) Executive Chairs | 57% | 55% | 51% |
| C-23 Seating (6) Guest Chairs | 57% | 55% | 51% |
| C-23 Seating (7) High Back Chairs | 57% | 55% | 51% |
| C-23 Seating (8) Mid Back Chairs | 57% | 55% | 51% |
| C-23 Seating (9) Low Back Chairs | 57% | 55% | 51% |
| C-23 Seating (10) Lounge Chairs | 57% | 55% | 51% |
| C-23 Seating (11) Side Chairs | 57% | 55% | 51% |
| C-23 Seating (12) Stackable Chairs | 57% | 55% | 51% |
| | | | |