



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW

Chief Executive Officer
Lorraine Cochran-Johnson

Board of Commissioners

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Michelle Long Spears

District 3
Nicole Messiah

District 4
Chakira Johnson

District 5
Mereda Davis Johnson

District 6
Edward "Ted" Terry

District 7
Ladana Bolton

MEMORANDUM

February 24, 2025

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO
Rick Lemke, Public Works Director

Richard W. Lemke
Digitally signed by
Richard W. Lemke
Date: 2025.02.24
16:09:15 -05'00'

FROM: ✓ Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 1 to DeKalb County
CPA 1300730 Quiet Link, LLC (ITB No. 22-101482 CEMENT (Three (3) Year
Multiyear Contract))

Original Contract Term and Dollar Amount: September 12, 2022 through September 30, 2025
and \$2,001,000.

Previous Changes to the Dollar Amount: N/A

Previous Changes to the Term: N/A

Current Cumulative Contract Term and Dollar Amount: Expires September 30, 2025 for same
total \$2,001,000.

Proposed Contract Term and Dollar Amount: Extend Contract Term for 15 months to
December 31, 2026 without additional funding.

Detailed Description of Requested Changes: R&D requests CO #1 Term Extension without
additional funding for CPA 1300730 Quiet Link, LLC (ITB No. 22-101482 Cement). This
extension will allow the contractor to continue providing various cement products for various
construction and county roadway repair projects.

We are ramping up work and the products will be needed to complete construction and roadway
projects on the schedule. (*DWM also participates in this contract*).

cc: Reginald D. Wells, Director - DWM
Crystal Manson
Desmore Joseph
Michele Smith

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 22-101482	Title: Cement (Three (3) Year Multiyear Contract)
Effective Date: 09/12/2022	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$2,001,000.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No(s).	Amount Spent
Quiet Link, LLC	1300730	\$20,574.00

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

The Department of Watershed Management (DWM) will utilized this contract to purchase cement for the department. DWM is working with P & C to rebid this service. DWM would like to extend the time to match the term of the contract through 12/31/2026. No additional funds needed .

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

Digitally signed by Reginald Wells
Date: 2025.05.08 16:24:38 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson

Digitally signed by Crystal Manson
Date: 2025.05.09 10:52:14 -04'00'

Purchasing and Contracting Signature