



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

User Department: Recreation, Parks & Cultural Affairs	From: Purchasing & Contracting
ITB No.: 21-101443	Title: Maintenance of Swimming Pools and Lifeguard Services (Multiyear)
Effective Date: April 7, 2022	Expiration Date: September 30, 2025
Contract APPROVED Amount: \$3,602,160.00	Number of Change Orders to Date: 3

Contractor(s)	Contract No.	Agrees to Extend
StandGuard Aquatics	1285986	Yes

User Department Recommendation: Renew ☐ Bid ☒ Increase ☒ Decrease ☐

Funding for Renewal Term: \$60,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code 271 SPLOST ☐ Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

RPCA wishes to extend the term of the current contract through March 2026. We are in the process of drafting a new solicitation for pool maintenance and staffing services. However, we need to extend the current agreement so that we can maintain the facilities until the new agreement and the new contractor are in place.

Department Director Signature

8/28/25

Date

**For Use by Purchasing and Contracting:**

Approve ☒

Deny ☐

**Additional Comments:**

Willie Moon

Digitally signed by Willie Moon  
Date: 2025.08.28 22:07:28  
-04'00'

8/28/25

Purchasing and Contracting Signature

Date



DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

User Department: Human Services	From: Purchasing & Contracting
ITB No.: 21-101443	Title: Maintenance of Swimming Pools and Lifeguard Services (Multiyear)
Effective Date: April 7, 2022	Expiration Date: September 30, 2025
Contract APPROVED Amount: \$3,602,160.00	Number of Change Orders to Date: 3

Contractor(s)	Contract No.	Agrees to Extend
StandGuard Acquatics	1285986	Yes

**User Department Recommendation:** Renew ☐ Bid ☐ Increase ☐ Decrease ☐

Funding for Renewal Term: 105,000

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code 100 SPLOST ☐ Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Human Services wishes to extend the term of the current contract through March 31, 2026. LWSC is drafting a new solicitation for LWSC aquatics to include maintenance, year-round programming, and year-round instruction for seniors. While we focus on the the new solicitation terms, we need to ensure the current operations of the current LWSC aquatics programs are not interrupted.

Department Director Signature

Date

**For Use by Purchasing and Contracting:**

Approve ☒

Deny ☐

**Additional Comments:**

Willie Moon

Digitally signed by Willie Moon  
Date: 2025.08.28  
22:07:42 -04'00'

8/28/2025

Purchasing and Contracting Signature

Date