

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Department of Facilities Management (FM)	From: Keishia Mosley
ITB No.: 15-100659	Title: On Call Roof Maintenance, Repair and Replacement Services (Annual Contract with 2 Options to Renew)
Effective Date: April 12, 2016	Expiration Date: April 30, 2018
Contract APPROVED Amount: \$3,455,208.00	Number of Renewals to Date: 1
Amount Released: \$1,333,909.00	
National Building Contractors, Inc.: \$1,224,730.00	
National Property Institute, LLC: \$109,179.00	

Contractor(s)	Contract No.	Agrees to Extend
National Building Contractors, Inc.	1010160	Yes
National Property Institute, LLC	1010162	YES

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$ 506,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100
CIP Line Item No. (if applicable): _____

Award Amount(s):
Vendor 1: National Building Contractors / 408,000.00 Vendor 2: National Property Institute / 98,000.00
Name/Amount Name/Amount

Vendor 3: _____ Vendor 4: _____
Name/Amount Name/Amount

Justification: Facilities Management is requesting renewal of contract with a limit of \$ 506,000.00 for 12-months.

Clyde D. Howell Department Director Signature Feb 21, 2018 Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Phyllis Head Purchasing and Contracting Signature 2/21/18 Date