



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW

Chief Executive Officer
Lorraine Cochran-Johnson
Board of Commissioners

District 1
Robert Patrick

District 2
Michelle Long Spears

District 3
Nicole Messiah

District 4
Chakira Johnson

District 5
Merceda Davis Johnson

District 6
Edward "Ted" Terry

District 7
Ladana Bolton

MEMORANDUM

August 12, 2025

TO: Michelle Butler, Chief Procurement Officer Purchasing & Contracting

THROUGH: Zachary L. Williams, COO Richard W.
Rick Lemke, Public Works Director Lemke

Digitally signed by
Richard W. Lemke
Date: 2025.08.14
11:26:40 -04'00'

FROM: ✓ Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Rescission of Award Recommendation for Wainwright Construction, Inc.
dba Wayne Construction (ITB No. 24-101670 Fence and Gate Repair
(Three (3) Year Multiyear Contract))

As requested by Purchasing & Contracting Dept., PW-R&D requests to rescind the award recommendation for Wainwright Construction, Inc. dba Wayne Construction that was submitted to the Purchasing & Contracting Department for ITB No. 24-101670, Fence and Gate Repair. All bids were approved by the BOC however, the vendor was unable to fulfill the insurance requirement as stipulated in the solicitation.

cc: Crystal Manson
Desmore Joseph
Michele Smith



770.621.7200 (o)
770.621.7271 (f)
DeKalbCountyga.gov

Watershed Management
1580 Roadhaven Drive
Stone Mountain, GA 30083

Reginald Wells, Director

Chief Executive Officer
Lorraine Cochran-Johnson

Board of Commissioners

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MEMORANDUM

TO: Michelle Butler, Chief Procurement Officer

FROM: Reginald Wells, Director, Department of Watershed Management

Reginald Wells
Digitally signed by
Reginald Wells
Date: 2025.08.20
16:01:23 -04'00'

DATE: August 18, 2025

SUBJECT: ITB 24-101670 - Fence and Gate Repair (Rescind Award for Wainwright Construction Inc. dba Wayne Construction)

The Department of Watershed Management (DWM) is requesting that funds awarded to Wainwright Construction Inc. dba Wayne Construction be rescinded and awarded to Executive Realty Solutions Inc. All bids were approved by the BOC however, Wainwright Construction Inc. dba Wayne Construction have been unavailable to fulfill the insurance requirement as stipulated in the solicitation.



DeKalb County
G E O R G I A
Public Works Department • Sanitation Division

Chief Executive Officer
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District 7
Dr. LaDena Bolton

Memorandum

To: Michelle Butler, Chief Procurement Officer

From: Richard W. Lemke, Sanitation Interim Director

Date: September 2, 2025

Re: Recission of award for Wainwright Construction Inc. dba Wayne Construction for Fence and Gate Repair

The Sanitation/Beautification Division requests a recission of award for Wainwright Construction Inc. dba Wayne Construction for Fence and Gate Repair, ITB 24-101670. This decision is due to the vendor not being able to fulfill the insurance requirement as stipulated in the solicitation.

Yesenia Diaz

From: Phan, Tina
Sent: Wednesday, June 18, 2025 8:38 AM
To: Yesenia Diaz; Allen, Peggy; Lavala, Yasah R.
Cc: Hutchinson, Tracy A; Smith, Michele L.
Subject: RE: ERS Scope of Work Discussion with User Departments (Fence and Gate Repair)

Thanks Yesenia. Sanitation will not participate in this contract.

Yours in service,

Tina T. Phan

Administrative Coordinator

DeKalb County Government | Public Works Department - Sanitation Division
Sanitation Division Administration Building | 3720 Leroy Scott Drive | Decatur GA 30032
Email: tphan@dekalbcountyga.gov
Website: www.dekalbsanitation.com
Office: 404-294-2708
Mobile: 404-922-6430



From: Yesenia Diaz <ydzia@dekalbcountyga.gov>
Sent: Wednesday, June 18, 2025 8:24 AM
To: Allen, Peggy <pvallen@dekalbcountyga.gov>; Phan, Tina <tphan@dekalbcountyga.gov>; Lavala, Yasah R. <ylavala@dekalbcountyga.gov>
Cc: Hutchinson, Tracy A <tahutchinson@dekalbcountyga.gov>; Smith, Michele L. <mlsmith1@dekalbcountyga.gov>
Subject: RE: ERS Scope of Work Discussion with User Departments (Fence and Gate Repair)

Good morning,

Peggy is correct—the purpose of today’s meeting is to determine whether ERS can handle the full scope of the contract. We will obtain their feedback during the discussion, and afterward, your team can determine the most appropriate course of action. Please note, no decisions will be made during this meeting; it is intended to gather information so we can regroup and discuss the best option moving forward.

Tina, I’m not sure who is managing the contract you referenced, but I recommend scheduling a separate meeting with ERS to address those specific concerns. If you’re unavailable for today’s meeting, I may reschedule, as it appears Yasah is the only participant currently confirmed. Ideally, all parties involved with the contract should be present to ensure a productive conversation and allow for all questions to be addressed.

Yesenia Diaz

Procurement Agent – Team A

DeKalb County Government | Department of Purchasing & Contracting
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