

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

<b>User Department: Facilities Management</b>	<b>From: Purchasing and Contracting Department</b>
<b>ITB No.:</b> 21-101398	<b>Title:</b> Duct Cleaning and Sanitizing Services at County Facilities (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> August 10, 2021	<b>Expiration Date:</b> August 31, 2022
<b>Contract APPROVED Amount:</b> \$377,759.89	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
5 Seasons Mechanical, LLC	1262959	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$377,759.89  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100  
 CIP Line Item No. (if applicable): \_\_\_\_\_  SPLOST \_\_\_\_\_

**Justification:** Facilities Management is requesting renewal of above contract.

\_\_\_\_\_  
 Department Director Signature

\_\_\_\_\_ 27, 2022  
 Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
 Purchasing and Contracting Signature

\_\_\_\_\_  
 Date