

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Fleet

From: Tammy Shew-Senior Procurement Agent

ITB No.: 1144337, 1144744, 1143261, 1143323, 1143315,
and 1144405

Title: ITB#18-100969-Lubricants (CO No. 1)

Effective Date: 1/3/19

Expiration Date: 1/31/21

Contract APPROVED Amount: \$1,116, 726.00

Contractor(s)	Contract No.	Amount Spent
Dilmar Oil Co.	114262	\$433,161.37
Lubrication Engineers, Inc.	1143323	\$218,562.61
The McPherson Co.	1143315	\$260,412.83
Taylor Ent.	1144744	\$3538.95
Brewer Hendley Oil Co.	1144337	\$145,712.21

Total Amount Spent to Date: \$1,051,387.97

Amount Requested: \$150,000

User Department Recommendation:

Requesting funds to cover Fleet purchases of lubricants for the operation of County vehicles through existing Contract Expiration date of 01/31/2022. Funds on current contract has been exhausted due to implementation of two (2) price increases (2020 & 2021) on Motorcraft and all other private label branded package and bulk finished lubricants. The price increase is “driven by increases in cost of raw material components including base oils, additives, plastics, and others used in the manufacturing and delivery of these products”.

Robert Gordon

Department Director Signature



Digitally signed by Robert Gordon

Date: 2021.09.13 13:38:17 -04'00'

Date

Funding: General Enterprise 3 Digit Fund Code 611

CIP Line Item No. (if applicable): _____

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For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Phyllis A. Head

September 13, 2021

Purchasing and Contracting Signature

Date

9/13/2021