



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: PW-Sanitation
Department Contact Person: Tina Phan Telephone: 404-294-2708
Email: tphan@dekalbcountyga.gov

Requisition Number: 949794 Suggested Supplier: Bestech Environmental Resources, Inc.
Estimated Amount of Purchase: \$137,221.00
Detailed Description of the Goods or Services to be purchased: To replace dead animal incinerator.

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: February 24, 2022

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

The Sanitation Animal Crematory needs a replacement crematory incinerator to burn dead animals. The current incinerator is a 14 years old burner. It is no longer operates efficiently. An immediately replacement is necessary. Further using of this salvaged burner will pose a risk to public health and safety.

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

See Price Quote

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

3. Explain the impact to the County or Public if this request is not approved.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) Tracy A. Hutchinson Signature: [Signature] Date: 2/24/22

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) L. Deneen Walters Signature: [Signature] Date: 2022.03.03 11:31:46 -05'00'

Procurement Manager (Typed/Printed Name) Phyllis A. Head Signature: [Signature] Date: 2022.03.03 11:52:20 -05'00'

Approved Not Approved

Signature: Cathryn Horner Digitally signed by Cathryn Horner Date: 2022.03.03 12:15:02 -05'00'
Director, Department of Purchasing and Contracting Date: _____



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Master

File Number: 2022-1367

File ID: 2022-1367

Type: Resolution

Status: Action

Version: 1

Action Type:

Controlling Body: Board of Commissioners

File Created: 03/10/2022

Subject:

Final Action:

Title: Commission District(s): All

RA - Ratification of PO No. 1283762 for the Animal Crematory (Emergency): for use by the Department of Public Works - Sanitation. Consists of the ratification of the purchase of the incinerator that replaced the existing incinerator that reached end of life. Recommend approval to ratify the emergency service from Bestech Environmental Recourse, Inc. Amount Not To Exceed \$137,221.00.

Internal Notes:

Sponsors:

Enactment Date:

Attachments: Agenda Notes, NCPR - Bestech (Animal Crematory) 2.24.22 (002), Notes

Enactment Number:

Recommendation:

Hearing Date:

Entered by: LDWalters@dekalbcountyga.gov

Effective Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Committee of the Whole	04/05/2022	Accepted to the BOC agenda and assigned	PWI-Public Works & Infrastructure Committee	04/05/2022	04/19/2022	
	Action Text:		This agenda item was Accepted to the BOC agenda and assigned to the PWI-Public Works & Infrastructure Committee due back on 4/5/2022 .				
1	PWI-Public Works & Infrastructure Committee	04/05/2022	recommended holding in committee	Board of Commissioners	04/12/2022		
	Action Text:		This agenda item was recommended holding in committee to the Board of Commissioners due back on 4/12/2022 .				

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|---|---|---|------------------------------|------------------------|------------|------|
| 1 | Board of Commissioners | 04/12/2022 | deferred to the next meeting | Board of Commissioners | 04/26/2022 | Pass |
| | Action Text: | MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be deferred to the next meeting, until April 26, 2022. Item 2022-1325, 2022-1367 were heard together. The motion carried by the following vote:
Yes: 7 Commissioner Patrick, Commissioner Rader, Commissioner Johnson, Commissioner Bradshaw, Commissioner Davis Johnson, Commissioner Terry, and Commissioner Cochran-Johnson | | | | |
| 1 | PWI-Public Works & Infrastructure Committee | 04/19/2022 | recommended for approval. | Board of Commissioners | 04/26/2022 | Pass |
| | Action Text: | MOTION was made by Ted Terry, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:
Yes: 3 Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry | | | | |
| 1 | Board of Commissioners | 04/26/2022 | approved | | | Pass |
| | Action Text: | MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be approved. Item 2022-1325, 2022-1367 were heard together. The motion carried by the following vote:
Yes: 7 Commissioner Patrick, Commissioner Rader, Commissioner Johnson, Commissioner Bradshaw, Commissioner Davis Johnson, Commissioner Terry, and Commissioner Cochran-Johnson | | | | |
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Text of Legislative File 2022-1367

Purchasing Type: Ratification (RA)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

RA - Ratification of PO No. 1283762 for the Animal Crematory (Emergency): for use by the Department of Public Works - Sanitation. Consists of the ratification of the purchase of the incinerator that replaced the existing incinerator that reached end of life. Recommend approval to ratify the emergency service from Bestech Environmental Recourse, Inc. Amount Not To Exceed \$137,221.00.

Information Contact: Cathryn G. Horner, Chief Procurement Officer

Phone Number: (404) 371-6334

PURPOSE:

Consists of the emergency purchase of an animal crematory. The existing incinerator is no longer operating at optimum capacity and the waste it produces is causing a threat to local citizens and the environment. This request is for the ratification of the purchase of the incinerator.

RECOMMENDATION:

Recommend approval of the ratification of PO No. 1283762 with:

Bestech Environmental Recourse, Inc. 138 Industrial Dr., Woodstock, AL 35188

ADDITIONAL INFORMATION:

1. Funding: CIP - Sanitation
2. Justification: The current incinerator is malfunctioning further use of the salvaged burner will pose a risk to the public health and safety.