



**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Department of Watershed Management (DWM) and Roads & Drainage (R&D)	<b>From:</b> Purchasing & Contracting
<b>ITB No.:</b> 19-101169	<b>Title:</b> Hauling Services (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> October 13, 2020	<b>Expiration Date:</b>
<b>Contract APPROVED Amount:</b> \$630,000.00	<b>Number of Renewals to Date:</b> 2



Contractor(s)	Contract No.	Agrees to Extend
Brown Management Services Enterprises, Inc.	1264488	Yes

User Department Recommendation:    Renew     Bid     Increase     Decrease

Funding for Renewal Term: \$650,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511 SPLOST  Category \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

**Justification:**

DWM would like to increase funding and extend contract through 10/31/2024. The contract will allow the Department of Watershed Management (DWM) to haul various items throughout the County on an as needed basis.

**David Hayes** Digitally signed by David Hayes  
Date: 2023.08.01 13:14:55 -04'00'  
\_\_\_\_\_  
**Department Director Signature**

\_\_\_\_\_  
**Date**

**For Use by Purchasing and Contracting:**    Approve     Deny

**Additional Comments:**

\_\_\_\_\_

\_\_\_\_\_

**Purchasing and Contracting Signature**

**Date**

