



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: WorkSource DeKalb **From:** Theresa Austin-Gibbons
CPA No.: 1061955 **Title:** WIOA One-Stop Operator
Effective Date: July 1, 2017 **Expiration Date:** June 30, 2021
Contract APPROVED Amount: \$526,600.00

Contractor(s)	Contract No.	Amount Spent
In The Door, LLC	1061955	\$470,667.65

User Department Recommendation: Renew Bid

Justification:
 Contract extension on a month-to-month basis beginning July 1, 2021 with additional funding amount not to exceed \$14,750.00 per month. This modification allows for WorkSource DeKalb to have continuous One-Stop Operator Services until a new contract is procured and fully executed for the PY2021/FY2021 by Purchasing and Contracting.

Department Director's Signature **Date**

Funding: General Enterprise 3 Digit Fund Code _____250 WIOA_____
 CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature **Date**