



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
**Peggy V. Allen, Deputy Director, PW**

**Chief Executive Officer**

Michael Thurmond

**Board of Commissioners**

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Lorraine Cochran-Johnson

**MEMORANDUM**

**December 30, 2022**

**TO:** Michelle Butler, CPCM | Procurement Manager -  
CIP, Purchasing & Contracting

**THRU:** Rick Lemke, Director, PW

**FROM:** Peggy V. Allen, DDPW

**SUBJECT:** Proposal to Add Roads and Drainage with Additional Funding to  
Department of Watershed's DeKalb County ITB No. 21-101345 SALT

**Original Contract Term and Dollar Amount:** October 25, 2021 through October 30, 2024 and  
\$227,520.00

**Previous Changes to the Dollar Amount:** N/A

**Previous Changes to the Term:** N/A

**Current Cumulative Contract Term and Dollar Amount:** N/A

**Proposed Contract Term and Dollar Amount:** Add Roads & Drainage to Watershed's existing  
contract and additional \$113,760.00.

**Detailed Description of Requested Changes:** We are requesting to add Roads & Drainage to  
Watershed's existing contract for ITB No. 21-101345 Salt for CPA 1266062 F. M. Shelton, Inc. We  
also request to add \$113,760.00 , to the contract cap the purchase of an additional 600 Unit Tons of  
salt.

The addition will allow for Roads and Drainage to have a more fluid purchasing process for  
procuring road salt in large enough quantities to restock winter weather emergency response  
materials. The material is used to keep DeKalb County roads, bridges, and facilities passible safe and  
free of snow and ice during winter weather events. The process is critical for the safety of DeKalb  
County residents and the safe fluid movement of emergency response vehicles and personnel. Public  
Works maintains approximately 2,000 miles of roadway.

cc: David Hayes, Director, DWM