



P.O. 1063643

# Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Public Works - Roads and Drainage  
Department Contact Person: Peggy V. Allen Telephone: 404 294-2878  
Email: pvallen@dekalbcountyga.gov

Requisition Number: 690884 Suggested Supplier: CBI Industries Inc. MASSA  
Estimated Amount of Purchase: \$ 597,076.00 ~~351,142.00~~  
Detailed Description of the Goods or Services to be purchased: bridge Rehabilitation Project at Pleasant Hill Road over Yellow River.

**Emergency** (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: 4/11/17

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

Please see attachment.

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

We requested six (6) cost proposals and wish to award to the low bidder.

**Sole Source** (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary.):

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

3. Explain the impact to the County or Public if this request is not approved.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) PEGGY V. ALLEN Signature: [Signature] Date: 4/12/17

**Do Not Write Below – for the Department of Purchasing and Contracting Use Only**

Recommendation and Comments

SEE ATTACHED NOTES. (PA)

Approved  Not Approved

Signature: [Signature], Director, Department of Purchasing and Contracting Date: 5/24/17

Print Form

(Additional information, attach pages if required):

We requested our contractor to conduct a survey, geotechnical and engineering services to design a scour countermeasure and stream bank armament solution for the bridge. The construction design was completed and when the funding became available in January, 2017 we requested a new solicitation.

The ITB request for a Bridge Rehabilitation ITB was submitted on on January 12, 2017. To date, the ITB has not advertised and we did not receive the final draft for review until the eve of Friday, April 7, 2017.

Due to the recent inclement weather and the potential for the bridge to collapse and the imminent danger to neighboring communities, we've deemed it necessary to proceed as an emergency due to the risk to the public health, safety, and welfare of our citizens.

We contacted six (6) qualified vendors and received quotes from two (2). The four (4) who did not bid did not possess the required licenses or were unable to bid on the job due to their current workload. The email responses have been attached for your review.

We wish to proceed with the lowest, responsive, and responsible bidder, CBI Industries Inc. We have worked with this company, CBI Industries Inc., on other large projects and they have done a satisfactory job.

Please assign a PO without further delay so we can mobilize the contractor. Thank you.