



**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Department of Watershed Management	<b>From:</b> Purchasing & Contracting
<b>ITB/RFP No.:</b> n/a Sole Source Purchase	<b>Title:</b> Meter Testing Equipment, Hardware/Software Maintenance and Support
<b>Effective Date:</b> July 23, 2019	<b>Expiration Date:</b> July 22, 2024
<b>Contract APPROVED Amount:</b> \$548,220.80	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No(s).	Amount Spent
OW Investors LLC dba Mars Company	1172083	\$548,220.80

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ \_\_\_\_\_  
**Funding Source:** General  Enterprise  3 Digit Fund Code: \_\_\_\_\_  
 SPLOST Category (if applicable): \_\_\_\_\_  
 CIP Line-Item No. (if applicable): \_\_\_\_\_  
 Other: \_\_\_\_\_

\_\_\_\_\_  
**Department Director Signature & Date**

**For Use by Purchasing and Contracting:** Approved: Yes  No

Additional Comments (if applicable):  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
**Purchasing and Contracting Signature & Date**

