



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Beautification **From:** Tracy A. Hutchinson

**CPA No.:** 1176675 - Russell Landscape **Title:** Litter Removal Service  
1272165 - American Eagle

**Effective Date:** Russell 8/31/20 **Expiration Date:** Russell 12/31/22  
American Eagle 11/4/21 American Eagle 12/31/22

**Contract APPROVED Amount:** Russell: \$1,900,911.33  
American Eagle: \$491,205.00

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**Total: \$2,393,116.33**

Contractor(s)	Contract No.	Amount Spent	
Russell Landscape	1176675	\$1,852,860.49	N/A
American Eagle	1272165	\$414,532.69	

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**Total Amount Spent to Date: \$2,267,393.18**

**User Department Recommendation:** Renew  Bid

**Justification:**  
Beautification is requesting for an extension on Russell Landscape and American Eagle contracts until March 31, 2023 while the new ITB is in process. Beautification is also requesting for additional \$198,332.78 (\$135,830.34 = Russell; \$62,502.44 = American Eagle). This amount is to cover for services until March 31, 2023.

*Tracy A. Hutchinson* 12/28/22  
 Department Director Signature Date

Funding: General  Enterprise  3 Digit Fund Code 272 - Unincorporated Beautification

CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Phyllis A. Head* 01/13/2023  
 Purchasing and Contracting Signature Date