



To: GRPA Afterschool ASP Year 3 Boost Contract Applicants

From: GRPA BOOST

Date: August 18, 2023

Agency: DeKalb County DRPCA

Contract Award: \$150,000.00

Email Address: mwindham@dekalbcountyga.gov

Director Email: coellis@dekalbcountyga.gov

Subject: GRPA ASP Yr. 3 BOOST Contract Award Notification

*Please send a brief acknowledgement of receipt of this email and acceptance of Contract Award to GRPA@GRPA.ORG and ADMIN@GRPA.ORG . This will help us ensure the information has been received and your intent.

Dear GRPA BOOST Contract Applicant – ASP Yr. 3 Afterschool 2023-2024,

We received contract applications for GRPA Building Opportunities in Out-of-School Time (BOOST) Afterschool Program, which seeks to leverage out-of-school time and whole child supports to address learning loss in Georgia. **As the primary subgrantee with the Georgia Department of Education (GaDOE), the Georgia Recreation and Park (GRPA) is pleased to inform you that your organization has been selected to receive a contract to operate comprehensive Afterschool Programming in your community.** Congratulations as this was a highly competitive contractor selection process, and we celebrate with you on your success. Your approved, contract amount for Year 3, Afterschool August 2023 – June 2024 can be found above. **Due to the requested funds needed versus available funds your Contract Amounts are different than your Requests. If your contracted amount is different you will need to submit a revised budget ([BOOST Budget Projection/Reimbursement EXAMPLE](#)).** We had 22 agencies apply for ASP Yr. 3 2023-2024 Afterschool Contracts.

The BOOST funding recommendations are based on your application's overall percentile score in comparison to all other applicants on each required element of the application, the [BOOST Funding Matrix](#) , FRPL percentages and your organization's dosage of programming. Each application was fully read and scored by qualified evaluators.

All funded organizations must be prepared to comply with all [Memorandum of Understand AFTERSCHOOL 2023-2024](#) , [GaDOE Conflict of Interest](#) and all other requirements and expectations set forth in writing by GRPA. There will be a **mandatory webinar** that all contractors must attend on August 24th, 2023 @ 10:00am. A reminder email with an invite will be sent later.

In addition, before accepting a BOOST contract, organizations should self-assess and affirm their capacity to:

- carry out their programming within available financial resources,

- **Note: Your contract amount is less than you requested** - consider carefully if the awarded funds are sufficient to operate programming. GRPA will work with you to adjust your budget accordingly.
- attend and engage in required training and technical support with GRPA and/or the Georgia Statewide Afterschool Network (GSAN),
- collect any required data and outcome measures as described in the RFP/MOU,
- participate in any reasonable program evaluation efforts,
- utilize a minimum 3 months of working capital, if necessary, to begin programming while trainings are conducted and budgets finalized and reviewed (GRPA, based on information made available by GSAN and GaDOE anticipates processing reimbursements monthly thereafter).

If you are unsure of your organization's ability to meet the requirements of the BOOST program, if you have questions regarding the requirements, or if you wish to decline your Contract Award, please contact ADMIN@GRPA.ORG as soon as possible. Your formal Contract/Memorandum of Understanding (MOU) (forthcoming) with GRPA will be your written acceptance of this contract GRPA BOOST award.

Next Steps: As 1 of 24 organizations funded in the GRPA BOOST Afterschool Program, you will be expected to actively engage in the intake and orientation process. **Below are 4 important steps to take as implementation begins:**

1. **ALL-** Complete the brief, [Program Assurances/Memorandum of Understanding](#), COI and return by **September 22, 2023**. This will allow you time to have your MOU go before Council/Commission. We recommend a senior member of management complete this form.
2. **NEW-** You must also submit a current W-9 dated within the past 12 months. Check and see if there are any changes regarding your ACH Form for Reimbursement and if new submit an [ACH Form](#). Send these documents to ADMIN@GRPA.ORG with the subject line "W-9 / ACH Forms" **NO LATER THAN FRIDAY, September 22, 2023**.
3. Spread the good news within your own networks! GRPA's press release will be issued when all documents have been received. Contact us if you would like us to provide a quote or statement specific to your organization.
4. Stay tuned! In the coming weeks you will receive additional information regarding Reimbursement Process, readiness assessment, grantee networking opportunities, and virtual orientation sessions that will cover program requirements and eligible expenses, technical assistance, data collection, and program sustainability.

To recap, there are two immediate dates to remember:

- * Submit to GRPA any initial questions or concerns regarding your grant award.
- * Complete and submit to GRPA your Assurance/MOU Form by September 22, 2023 to: grpa@grpa.org and admin@grpa.org. If we have a signed W-9, ACH, and COI with a 2023 Signature you will not need to resubmit those documents. However, if the last one on file is 2022 or later then you will need to complete the above.

Your Afterschool Learning Program is critical to the long-term recovery and support of Georgia's children and families, as well as in addressing learning loss. We look forward to being a partner to you in the work to come!

Sincerely,

GRPA

Steve Card

Steve Card
GRPA Executive Director

Craig Sowell

Craig Sowell
GRPA Grant Administrator