

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Recreation, Parks & Cultural Affairs **From: Purchasing & Contracting**
RFP No.: 19-500516 **Title: A-E Services for RPCA**

Effective Date: August 27, 2019 **Expiration Date: August 31, 2020**

Contract APPROVED Amount: **Number of Renewals to Date: 0**

Contractor(s)	Contract No.	Agrees to Extend
Lose & Associates dba Lose Design	1174324	N/A
Wood	1174320	N/A
Pond	1174317	N/A
Foresite Group	1174318	N/A

User Department Recommendation:

Funding for Renewal Term: _____
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST _____ 3 Digit Fund Code _____ 271 _____
CIP Line Item No. (if applicable): _____

Vendor 1: Lose & Associates dba Lose Design
Amount: _____ \$250,000 _____

Vendor 2: Wood
Amount: _____ \$250,000 _____

Vendor 3: Foresite Group
Amount: _____ \$250,000 _____

Vendor 4: Pond
Amount: _____ \$250,000 _____

Justification:

RPCA has assigned each A/E firm select park development projects which has already utilized most of the funding for this RFP. RPCA is requesting additional funds added to each qualified vendor in order to complete upcoming projects in 2020.

Cheryl D. Ellis

2-5-2020

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Debra Robinson

February 21, 2020

Purchasing and Contracting Signature

Date