



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

**User Department:** Facilities Management

**From:** Purchasing & Contracting

**ITB No.:** 22-101521

**Title:** On-Call Roof Maintenance, Repair and Replacement Services (Annual Contract with 2 Options to Renew)

**Effective Date:** November 1, 2022

**Expiration Date:** October 31, 2023

**Contract APPROVED Amount:** \$2,930,000.00

**Number of Renewals to Date:** 0

Contractor(s)	Contract No.	Agrees to Extend
Hawk Construction Company, LLC	1309686	Yes
National Building Contractors, Inc.	1309666	Yes

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$2,967,388.65

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Award Amount(s):**

National Building Contractors, Inc. / \$1,850,000

Vendor 1: \_\_\_\_\_  
Name/Amount

Vendor 2: Hawk Construction Company LLC/ \$1,117,388.65  
Name/Amount

Vendor 3: \_\_\_\_\_  
Name/Amount

Vendor 4: \_\_\_\_\_  
Name/Amount

**Justification:** Facilities is requesting renewal of above contracts.

Department Director Signature

8/9/2023

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature

\_\_\_\_\_  
Date

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing & Contracting
<b>CPA Nos.:</b> 1309686 & 1309666	<b>Title:</b> On-Call Roof, Repair and Replacement Services (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> November 1, 2022	<b>Expiration Date:</b> October 31, 2023
<b>Contract APPROVED Amount:</b> \$2,930,000.00	<b>Number of Change Orders to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
Hawk Construction Company, LLC	1309686	Yes
National Building Contractors, Inc.	1309666	Yes

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \$2,669,254.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 513 SPLOST  Category \_\_\_\_\_  
CIP Line Item No. (if applicable): 68

**Justification:**

The aforementioned contract is set to expire October 31, 2023 and requires a renewal for utilization by the Department of Watershed Management (DWM) for the period of November 1, 2023 - October 31, 2024 to be added to the current contract usage that will assist in providing the maintenance, repair and installation of various types of roofs at County-owned facilities. This will consist of minor roof repairs, flashing repairs, membrane replacement and total roof replacement for thermoplastic, roll roofing, shingles and metal roof types. The method of repair and replacement utilized includes the hot and cold applied multi ply roofing systems, built up roofing, single ply roofing, metal, mechanically attached PVC membrane and shingle roofing systems.

Hawk Construction Company, LLC (CPA #1309686) - \$2,569,254.00  
National Building Contractors, Inc. (CPA #1309666) - \$100,000.00

**David Hayes** Digitally signed by David Hayes  
Date: 2023.08.11 09:36:41 -04'00'  
\_\_\_\_\_  
**Department Director Signature**

**8.11.2023**  
\_\_\_\_\_  
**Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
**Purchasing and Contracting Signature** \_\_\_\_\_  
**Date**



User Department: RPCA

From: Purchasing & Contracting

ITB No.: 22-101521

Title: On-Call Roof Maintenance, Repair and Replacement Services (Annual Contract with 2 Options to Renew)

Effective Date: November 1, 2022

Expiration Date: October 31, 2023

Contract APPROVED Amount: \$2,930,000.00

Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
National Building Contractors, Inc.	1309666	Yes
Hawk Construction Company, LLC	1309686	Yes

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$350,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Award Amount(s):**

Vendor 1: Hawk Construction /\$175,000 Vendor 2: National Building Contractor/\$175,000  
Name/Amount Name/Amount

Vendor 3: \_\_\_\_\_ Vendor 4: \_\_\_\_\_  
Name/Amount Name/Amount

**Justification:**

*Chris O'Ellis*

Department Director Signature

8/1/23

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

\_\_\_\_\_  
Purchasing and Contracting Signature

\_\_\_\_\_  
Date