

## AGENDA NOTES

<b>Solicitation Name and Number</b>	Purchase of Mobile Office Trailers (Annual Contract with 2 Options to Renew) ITB No. 18-100918
<b>Procurement Agent</b>	Beverly D. Williams
<b>Date Solicitation bid prices expires.</b>	May 20, 2018
<b>Solicitation Name, Number and Contract Number of expiring/expired</b>	N/A
<b>Previous Contract Number, Contractor Name and Award Amount</b>	N/A
<b>Previous Amount Spent on Expiring/Expired Contract</b>	N/A
<b>Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided, Number of years in business and Previous Business/Contracts and Amounts with DeKalb County)</b>	<p><b><u>Prime:</u></b>                  Mobile Modular Management Corp.                  (A subsidiary of McGrath RentCorp, Inc.)                  Frank Novack, Regional Operations Manager                  Years in Business: 10                  Years Doing Business with DeKalb: 0  <i>References and Site Visit were favorable</i></p> <p>Documented Good Faith Efforts (Approved)</p> <p>Mobile Modular stated they called several LSBE vendors, and followed up/provided documentation of e-mails to seven (7) companies requesting hauling services. Based on the GFE checklist, only one (1) company responded to Mobile Modular. The Procurement Agent called and sent follow up e-mails to the companies listed to verify that they were contacted by Mobile Modular.</p> <p>Based on the documentation provided and responses received:</p> <ul style="list-style-type: none"> <li>• Mack’s Hauling, responded via e-mail to Mobile Modular that the company did not have adequate equipment to haul trailers</li> <li>• Beward and Miller Transport, responded to the Agent via phone that they were contacted, but could not provide the services</li> <li>• Blash Trucking responded with “no” they could not confirm that they were contacted</li> </ul>
<b>Attachment(s):</b>	<ul style="list-style-type: none"> <li>• User Department Recommendation</li> <li>• Bid Tabulation</li> <li>• Market Survey</li> </ul>