



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Innovation & Tech (IT)
Department Contact Person: Angela Green Telephone: 470 755-2241
Email: adgreen@dekalbcountyga.gov

Requisition Number: _____ Suggested Supplier: Microsoft Corporation
Estimated Amount of Purchase: \$ 412,260.00
Detailed Description of the Goods or Services to be purchased: Active Directory Migration Services

Emergency (For Emergency Requests, Please check this box and answer **all** questions below.)

1. Date and Time of Emergency Occurrence _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

Microsoft is designing and implementing the new Azure AD environment and has exclusive rights to the DeKalb County tenant which is located in their Microsoft Government Data Centers.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

No, this is a single instance of designing and implementing Azure Active Directory and Privileged Access Workstations. Future services will be performed by existing DoIT staff.

3. Explain the impact to the County or Public if this request is not approved.

The existing Active Directory (AD) environment is obsolete and presents a significant cyber security risk to the county. The Privileged Access Workstations are designed to provide a secure environment to perform system administration related work to the new Azure AD environment.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) John Matelski Signature: John A. Matelski Digitally signed by John A. Matelski Date: 2021.08.11 13:51:40 -0400 Date: 08/11/21

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Marion Dean Signature: Marion Dean Date: 8/27/2021

Procurement Manager (Typed/Printed Name) Phyllis A. Head Signature: _____ Date: _____

Approved **Not Approved**

Signature: _____, Director, Department of Purchasing and Contracting Date: _____

(Additional information, attach pages if required):

The purpose of these projects is to design and implement an entirely new Microsoft Windows Server Active Directory Environment along with migrating all employee AD accounts to the new AD system. The Office 365 Onboarding Services is intended to migrate all existing AD accounts to the new Azure AD. Azure AD is an integrated environment that includes synchronization between the new on-site AD and our new cloud based Azure AD. The PAW design and implementation is intended to develop a fully secure computer workstation environment for the sole purpose of conducting and providing on-going administration for the new AD. The existing AD environment was designed and implemented in 2002 - 2003 and is no longer supported by Microsoft. The domain functional level is 2003 and is not capable of supporting the features we need to fully support our Office 365, OneDrive, and directory synchronization requirements. In addition, because of our obsolete AD many important services such as mobile device management and advanced computer management capabilities are not possible. The advanced computer management features are needed to provide efficient operating system image deployments for new computers and advance patch management features for existing computers. The new Microsoft Windows Active Directory environment is the last and final step in fully implementing the modernization of the county email, office productivity, file management, and AD systems. There is no alternative Lightweight Directory Access Protocol (LDAP) . Active Directory is required in our Microsoft Server environment.

Microsoft is uniquely qualified to provide the services required to design and implement the Azure AD environment for DeKalb County. Utilizing the Microsoft Premier Support Services engineering teams for more than the past 7-years to provide supplemental support and engineering services for our Microsoft technical systems uniquely qualifies Microsoft to design and implement the new Azure AD services. The Azure AD environment must be designed and implemented exactly as recommended by Microsoft engineers. In addition to the Azure AD environment this project includes the implementation of PAW security configurations exactly following standards developed by Microsoft. The PAW configurations and secure operating system image is being developed by Microsoft engineers and deployed by DoIT System Engineers. Microsoft is designing and implementing the new Azure AD environment and has exclusive rights to our tenant located in the Microsoft Government Data Centers. DeKalb County does not utilize traditional private sector focused data centers. Because of the specialized skills and direct experience in supporting the DeKalb County Government technical environments Microsoft is uniquely qualified to design and implement the Azure AD and PAW environments. The account migration and onboarding services will be provided to successfully migrate all existing accounts correctly into the new Azure AD environment. Utilizing similar engineering services introduces cyber security risk to our technical infrastructure that we are unwilling to accept. Microsoft technical and data center staff are subject to Federal Government related background investigations as necessary to maintain CJIS, DHS, and IRS related certifications that focus on public safety and government organization requirements.

Public Notice of Proposed Award of Sole Source Procurement

Section A – Description of Proposed Sole Source Procurement

Description of Supplies/Services: Microsoft Corporation Active Directory Migration Services (ADMS)

Demonstration of Contractor’s Unique Qualifications: Microsoft Corporation is designing and implementing the new Azure AD environment and has exclusive rights to the DeKalb County tenant which is located in Microsoft Government Data Centers. Microsoft is uniquely qualified to provide the services required to design and implement the Azure AD environment for DeKalb County. Utilizing the Microsoft Premier Support Services engineering teams for more than the past 7-years to provide supplemental support and engineering services for our Microsoft technical systems uniquely qualifies Microsoft to design and implement the new Azure AD services. The Azure AD environment must be designed and implemented exactly as recommended by Microsoft engineers. In addition to the Azure AD environment this project includes the implementation of PAW security configurations exactly following standards developed by Microsoft.

Section B – To Be Completed by the Department of Purchasing and Contracting

Market Survey Results

Date Public Notice posted on website: August 20, 2021

Date Public Notice closed: August 26, 2021

Review of Offers

Were any offers received (Yes/No): No

Number of offers received: 0

Responders: 0

Purchasing Agent review and recommendation: Microsoft is uniquely qualified to provide the services required to design and implement the Azure AD environment for DeKalb County. The new Microsoft Windows Active Directory environment is the last and final step to modernize the County’s systems and network security. The existing Active Directory (AD) environment is obsolete and presents a significant cyber security risk to the County. The County has been utilizing the Microsoft Premier Support Services engineering team for more than the past seven years. My recommendation is to approve the Sole Source Microsoft Corporation for the Active Directory Migration Services (ADMS). Total amount spent to date is \$392,000.00. Agenda Item 2021-3016 has been prepared for the BOC Meeting on September 28, 2021.

Marion Dean

August 27, 2021

Agent Signature

Date

Procurement Manager Signature

Date



Sole Sources

Project Name	Flock Falcon Cameras, Maintenance, and Installation Services
Attachments	Sole Source Notice
Contact	jchapital@dekalbcountyga.gov
Project Name	To Purchase Modem Communications at the Snapfinger Lift Stations
Attachments	Sole Source Notice
Contact	sfbailey@dekalbcountyga.gov
Project Name	Water Quality Monitoring Equipment Parts and Services
Attachments	Sole Source Notice
Contact	sfbailey@dekalbcountyga.gov
Project Name	Microsoft Corporation Active Directory Migration Services (ADMS)
Attachments	Sole Source Notice
Contact	mkdean@dekalbcountyga.gov