



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Agenda Item

File ID: FileID 2018-1993

Walk-On Item

5/22/2018

Public Hearing: YES  NO

Department: Recreation, Parks and Cultural Affairs

### SUBJECT:

Commission District(s): Districts 3,5,6,7

2018 NRPA Healthy Out-of-School Time Grant

Information Contact: Chuck O. Ellis

Phone Number: 404-371-2475

### PURPOSE:

To request authorization to execute a Memorandum of Understanding (MOU) between the National Recreation and Park Association (NRPA) and DeKalb County Department of Recreation, Parks and Cultural Affairs to accept a Twenty-Five Thousand (\$25,000) grant funded by the Healthy Out-of-School Time Program. The purpose of the grant is to increase the number of healthy meals served to children during out-of-school times; provide evidence-based nutrition education to children and families; and implement healthy eating and physical activity standards.

### NEED/IMPACT:

In 2017, the Georgia Department of Education reported that 83% of children in the DeKalb County System received free or reduced lunches. Many children only have access to a healthy and nutritious meal during the school season. To ensure that no child goes hungry during summer, DeKalb County serves as a sponsor of the Summer Food Service Program (SFSP). Each summer, thousands of children ages 18 and under receive a free breakfast and lunch at the Department of Recreation, Parks and Cultural Affairs' recreation centers, or at one of the fifty nonprofit sites that it sponsors.

The Healthy Out-of-School Time Program grant gives priority to applicants serving low income children. Neighborhoods surrounding Luscious Sanders and N.H. Scott recreation centers are the target areas. Funds will be used to purchase items that will make the centers more appealing. In addition, a focused marketing strategy will be employed to increase awareness of programs offered at Luscious Sanders and N.H. Scott. The goal is to increase participation numbers by 50% by the end of the grant year. As enrollment increases, the number of children being hungry when school is out decrease.

### FISCAL IMPACT:

This is a \$25,000 grant to DeKalb County. The grant does not require matching fund; there is no cost to the County.

### RECOMMENDATION:

To approve the acceptance of a \$25,000 grant from the National Recreation and Park Association and approve the Memorandum of Understanding between DeKalb County and NRPA; and authorize the chief executive officer to execute all necessary documents.....



## Department of Recreation, Parks & Cultural Affairs

Chuck O. Ellis  
Director

Chief Executive Officer  
Michael Thurmond

Board of Commissioners  
District 1  
Nancy Jester

District 2  
Jeff Rader

District 3  
Larry Johnson

District 4  
Stephen Bradshaw

District 5  
Merada Davis Johnson

District 6  
Kathie Cannon

District 7  
Gregory Adams, Sr

March 16, 2018

National Recreation and Park Association  
22377 Belmont Ridge Road  
Ashburn, VA 20148

Dear Review Committee:

Re: 2018 Healthy Out-of-School Time Grant Application

DeKalb County Department of Recreation, Parks and Cultural Affairs is pleased to submit our grant proposal in support of healthy eating and physical activity standards during out-of-school time. The County has 10 recreation centers. We offer year round out-of-school programs that help children develop socially, emotionally, academically and physically. Mini Day Camps are held when DeKalb County Schools and Administrative offices are closed. After School Programs are offered throughout the school year. "Camp Superstars" is held during summer and runs concurrently with the Summer Food Service Program (SFSP). As a SFSP sponsor for 21 years, the Department ensures that healthy and nutritious meals are delivered in the morning and afternoon to 50 sites across the DeKalb County. Funding of this application would allow us to serve additional children at two sites located in two targeted low income neighborhoods. With additional resources and a focused marketing strategy, we could increase enrollment at two centers that serve our targeted communities. In addition, we propose to implement the following at all of our centers:

- "Commit to Health" by adopting of five Healthy Eating standards and two Physical Activity standards
- A Wellness Policy
- The Nutrition Literacy Curriculum

The requested amount of \$25,000 would expand our capacity to serve more children nutritious meals. These children would have energy to concentrate on homework; an opportunity to engage with friends in physical, educational, and social activities; and a chance to grow into healthy and thriving adults.

If I can be of further assistance, please feel free to contact me at (404) 371-2745, or [ceellis@dekalbcountyga.gov](mailto:ceellis@dekalbcountyga.gov)

Sincerely,

Chuck O. Ellis, Director

Department of Recreation, Parks and Cultural Affairs

# 2018 Healthy Out-of-School Time Grant Application

## 2. Applicant Eligibility

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1. Are you a local, municipal or regional government agency (e.g., park and recreation department) or federally recognized tribal community?

Yes

## 3. Section I. Applicant Information

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### 2. Applicant Information

Agency Name

DeKalb County Department of Recreation, Parks and Cultural Affairs

Federal Identification Number

58-6000814

Director

Chuck Ellis

Street Address

1950 West Exchange Place

Apt/Suite/Office

Suite 400

City

Tucker

State

GA

Zip

30021

Director's Email Address

coellis@dekalbcourtyga.gov

Phone Number

404-371-2475

NRPA Member Number (enter N/A if you are not a member of NRPA)

13618

## 4. Grant Contact Information

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### 3. Grant Application Contact

First Name

Mary

**Last Name**

Windham

**Title**

Grants and Administrative Manager

**Organization Name**

DeKalb County Department of Recreation, Parks and Cultural Affairs

**Street Address**

**Apt/Suite/Office**

**City**

**State**

**Zip**

**Email Address**

mwindham@dekalbcountyga.gov

**Phone Number**

404-687-3572

**5. Program Information**

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**4. What is the age of participants you serve in your out-of-school time (before/afterschool and summer) programs? Please provide a percentage for each to total 100.**

Infants (birth -2) : 0%  
Children (3-12) : 93%  
Teens (13-18) : 7%  
Total : 100%

**5. What race/ethnicity are the participants you serve in your out-of-school time programs? Please provide a percentage for each to total 100.**

American Indian or Alaskan Native : 0%  
Asian and Pacific American Islander : 0%  
African American or Black : 97%  
Hispanic or Latino : 1%  
White or Caucasian : 2%  
Multi-ethnic : 0%  
Total : 100%

**6. Section II. Out-of-School Time Programs**

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**6. Please describe your out-of-school time programs. Do you offer both before/afterschool and summer programs? Are your programs enrolled or drop-in? How consistent is attendance in your programs?**

The County has year round out-of-school programs that require enrollment, but no before school programs. Mini Day Camps are held when DeKalb County Schools are closed. "Camp Superstars" is held during summer and runs concurrently with the Summer Food Service Program (SFSP). Any child under age 18 can drop in to receive a free meal at one of the so sites that the County sponsors. Attendance is consistent in all programs, but more students attend during summer programs.

**7. How many total children did your agency serve through ALL out-of-school time (before/afterschool and summer- not limited to meal program service) programs in 2017?**

**Please provide your total enrollment number, counting each child only once.**

19958

**8. Please provide your program schedule for 2018.**

Please list the start and end dates of your summer program in 2018: : June 4, 2018

Please list the start and end dates of your fall program in 2018: : July 27, 2018

## **7. Section III. Meal Programs**

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**9. Does your agency currently provide meals and/or snacks to children through a USDA food service program?**

Yes

**If you do not currently serve meals through a USDA meal program (Summer Food Service Program, Child and Adult Care Food Program, National School Lunch Program), please describe how this funding will help you to start a program at your out-of-school time sites. Have you taken steps to start a program? If yes, please describe the steps you've taken.**

**10. Which USDA food service programs does your agency participate in? Please check all that apply.**

**\*If you serve meals/snacks that come to your site from another sponsor (school system, food bank, etc.) please verify with the sponsor which meal programs you participate in. For more information on the meal programs, please refer to the [FAQ document](#).**

Summer Food Service Program (SFSP)

**11. Is your park and recreation agency the USDA sponsor of the SFSP?**

Yes

**12. How many total meals were served through SFSP (summer) in 2017?**

182,527

**13. How many total children were served meals through SFSP in 2017?**

15,965

## Is your park and recreation agency the USDA sponsor of CACFP?

How many total meals were served through CACFP (before/after school meals) in 2017?

How many total children received meals through CACFP in 2017?

How many total meals were served through NSLP (summer, before/after school) in 2017?

How many total children were served meals through NSLP in 2017?

## 14. At how many meal sites did your agency operate meal programs during out-of-school times (before/after school and summer) in 2017?

50

## 15. Describe your agency's food service program and the benefits it provides your community. What challenges exist in meeting the hunger needs of your community?

With a population of 740,321, DeKalb County is the 4th largest in the State of Georgia. Its primary racial/ethnic groups are Black (53.6%), followed by White (29.2%) and Hispanic (8.7%). Georgia ranks 44 among the 50 states in regards to children in poverty, and 1 in 6 Georgians report being food insecure (meaning that they do not always know where their next meal will come from). The situation in DeKalb County is dire. 24.4% of residents either skip meals or reduce portions due to lack of money.

- 22.4% of households with children report being food insecure.
- 34% of DeKalb County families with children have annual incomes less than 150% of the Federal Poverty Threshold.
- 83% of children in DeKalb County Schools receive free and reduced lunches.

Many children only have access to a healthy and nutritious meal during the school season, but they may be on their own during the summer. To ensure that no child goes hungry during summer recess, DeKalb County serves as a Sponsor of the Summer Food Service Program (SFSP). Each summer, thousands of children ages 18 and under can receive a free breakfast and lunch during Summer Camp held at its 10 recreation centers, or at one of the 50 nonprofit sites sponsored by the County's SFSP. The centers host camp for children between the ages of 5-12 and one for teens between the ages of 13-18. Campers participate in organized sports such as tennis, golf and swimming and partake in a myriad of other physical activities.

DeKalb County has served as a SFSP sponsor since 1997. Through a collaborative agreement with DeKalb County Schools, meals are prepared and delivered in accordance with regulations. The county pays the school district to prepare and deliver meals to SFSP sites; and the State reimburses the County. The County's Summer Food Service Program is a commitment by local officials. The program is neither revenue generating nor revenue neutral. SFSP funds are used only to cover the cost of food. DeKalb County incurs all cost to administer the program, including staff, supplies and mileage. County staff is responsible for hiring and training SFSP monitors, training and qualifying prospective site participants, and ensuring that all sites adhere to rules and regulations established by the USDA.

Although the County's Summer Food Service Program has been in existence for nearly 21 years, many families are unaware of the program.

### Challenges:

- Marketing and outreach is limited to local media outlets and regulatory announcements required by USDA.
- County facilities only serve meals during the summer. Parents must provide meals during other out-of-school times.
- Centers in the most economically disadvantaged areas lack resources, such as computer labs and tutoring services to attract students.

**16. How will these grant funds help you to increase the number of meals/snacks served through your out-of-school time programs in 2017? If you do not currently have one, how will these grant funds help you start a meal program during your out-of-school time programming?**

Funds would be used to build capacity and expand resources in order to serve more children at 2 County recreation centers that are located in low income areas with high concentrations of economically disadvantaged students. Many families residing in or near the general vicinity of Lithonia and Highland Park are unaware of the array of services offered at the recreation centers. And due to the centers' limited resources and capacity, there has been no targeted approach to market their services to the communities. The area encompasses 7 elementary schools. Lithonia has a total enrollment of 4,523 children in its 5 elementary schools (pre-k through grade 5).

93.4% of the children are Black;

86% come from low income families; and

85.4% receive free and reduced meals during the school year.

Similarly, the Highland Park area has two elementary schools with an enrollment of 1,320 children in grades pre-k through grade 5. 98% of the children are Black; 98% come from low income families and 98% receive free and reduced meals during school season.

Children need good nutrition all year long. When school is out, many children do not have access to even one nutritious meal each day. The children of Lithonia and Highland Park are likely among this group. Less than a third of them attend the County's centers.

The purpose of this funding request is to increase participation numbers at both centers by 50% during all out-of-school programs.

Funds would be used to purchase chrome laptops, computer tables/chairs, round tables/chairs, storage for laptops, cubby bins, refrigerators, icemakers, staff training, tutoring and to implement a vigorous marketing and outreach strategy.

The Marketing/Outreach Strategy would include:

- Leverage community resources
- Engaging Families
- Using social media to reach out to students and engage parents
- Promote programs at the 7 targeted schools by engaging principals and teachers (writing letters, using social diverse media forums, attending PTA meetings, sending letters home to parents of children)
- Launch an open-house at both facilities to promote programs and services.

It is anticipated that children will perform better in school as evidenced by improvements in grades and teachers' performance reviews.

The County recently entered into an agreement with the DeKalb County School Board to provide healthy snacks during out of school camps. This is a great start. Since it may be the only meal for many children for the rest of the day, it should be nutritious, healthy, satisfying and sustaining. With At-Risk Afterschool Care funding, coupled with funding for resources, children in the targeted communities of Lithonia and Highland Park will have the energy to concentrate on homework; an opportunity to engage with friends in physical, educational, and social activities; and a chance to grow into healthy and thriving adults.

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**8. Section IV. Nutrition Literacy Implementation**

**17. Please describe your agency's experience and interest in implementing a nutrition literacy program.**

The DeKalb County Park and Recreation Department always strives to address the health needs of its residents. As a SFSP sponsor for 21 years, the Department ensures that healthy and nutritious meals are delivered in the morning and afternoon to 50 sites across the DeKalb County. The Nutrition Literacy Program currently used is fairly informal and simple. The County would welcome the opportunity to implement a formal nutrition literacy curriculum and program. Currently, youth participate in nutrition education one hour per week. Staff engage youth in discussions that focus on topics such as the food guide pyramid and proper food portions. Staff also conduct food demonstrations to show them how to prepare healthy snacks and to introduce them to a myriad of fruits and vegetables. By doing this, it is hoped that youth will discover healthy alternatives that they like and learn to try new foods that can be fun to make, tasty and healthy.

Because the food that parents purchase and eat directly affects their children's nutrition, parents are invited to attend quarterly family nutrition sessions. Youth play a part in teaching their parents about nutrition by making brief presentations during the first twenty minutes of each session by using puppets, songs and interactive games centered on particular nutrition topics. During the remaining time, a registered dietician conducts presentations on topics such as the food guide pyramid, proper food portions, and reading food labels. Nutritious snacks are offered during food demonstrations and discussions.

ADAPT: DeKalb County Department of Recreation, Parks and Cultural Affairs is one of four parks and recreation departments in the nation to be selected to develop an obesity prevention program. Led by Vanderbilt University and funded by the National Institutes of Health, the Healthier Families Program aims to help parents and preschoolers aged three to five years-old learn about making healthy choices while being active as a family.

The Healthier Families Program has proven to decrease obesity in preschoolers enrolled in the program by half. Additionally, the program has shown a four-fold increase in the usage of recreation facilities by families after completing the program.

The county completed two pilot programs in the past two years. During the pilots, the county implemented the program at one county recreation center requiring families to meet at the facility for one hour a week for 12 weeks. Families learned healthy behaviors such as reading food labels for sugar and caloric content. Families also participated in group recreation center programs including walking and yoga.

**18. If your agency does not have 10 out-of-school time sites, you may still apply for a grant. If you have fewer than 10 sites, at how many sites will you implement the nutrition literacy curriculum?**

10

**19. How many children/staff do you anticipate reaching through implementation of the nutrition literacy curriculum?**

Child Number: 375

Staff Number: 32

**9. Section V. Commit to Health**

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**20. Please describe your agency's experience or interest with adopting/implementing healthy eating and/or physical activity standards in your out-of-school time programming. Include any relevant experience with adopting wellness policies at park and recreation sites or within programs.**

The Department is long overdue for an official "Wellness Policy" that is adopted and implemented throughout the department. Notwithstanding that County programs do promote, educate and motivate participants of all ages and abilities to adopt a healthy lifestyle, increase physical activity and follow a healthy diet by choosing foods with high nutritional value, no formal policy has ever been adopted. The Department makes every effort to ensure that children receive at least 60 minutes of active play each day. However, the Out of School Time grant presents an ideal moment to focus on implementing policies and programmatic changes that demonstrate its "commit to health." This grant will afford the Department opportunities to teach kids the Healthy Eating and Physical Activity (HEPA) standards; offer Fun with Food programs while teaching healthy eating habits in a hands-on, interactive environment; and incorporate at least 60 minutes of Moderate-to-Vigorous Physical Activity (MVPA) to programs.

As a prospective grantee, this organization will "Commit to Health" and begin to implement the HEPA standards at all County's out-of-school sites. With NRPA's training, technical assistance and resources, the DeKalb County Department of Recreation, Parks and Cultural Affairs will implement five Healthy Eating standards and two Physical Activity standards. In addition, "The Healthy Out-of-School Time Wellness Policy Guide" will provide the framework for developing the Department's Wellness Policy.

**10. Section VI. Additional Grant Elements**

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**21. An important part of helping youth to develop healthy habits is to encourage those habits in the home. Please describe how your agency currently engages parents/caregivers in your out-of-school time programs and how you will engage them in the grant elements around nutrition and physical activity?**

Obesity is a major challenge in DeKalb County. Approximately 30% of adults and 13% of high school students are reportedly obese. Further, 73.4% of adults and 79% of youth do not consume the recommended daily servings of fruits and vegetables, and 18.9% of adults report engaging in no physical activity for up to 30 days. Because unhealthy habits usually start in childhood and usually continue into adulthood, the Department of Recreation, Parks and Cultural Affairs teach children how to develop healthy habits. All programs incorporate weekly sessions that teach nutrition and healthy living. Instruction stresses the importance of physical activity, healthy eating habits, sleeping and family interaction/support.

To help children develop healthy eating habits, instruction engages both the parent and child. Parents are encouraged to attend one class per monthly to share changes in diet, meal preparation and physical activities enjoyed with their children. Weekly session incorporate topics such as:

- The importance of fruits and vegetables
- Healthy food alternatives that are readily accessible
- Family meal planning
- Limiting fast foods and eating out
- Nutritional value of foods of different food groups
- The relationship between food, obesity and physical inertia
- Enjoying meals electronic-free (e.g., television, cell phones, etc.)
- Where to eat (dining table and kitchen) and where not to eat (in the car)
- Effortlessly, quick, cheap and nutritious meal planning
- Becoming an astute shopper

Research suggests that information and exposure can encourage children to adopt healthier lifestyles as they mature. The Department has not adopted a formal Healthy Lifestyle Program, but there will be comprehensive coverage in the planned Wellness Policy.

The mission of the Recreation, Parks and Cultural Affairs Department is to provide safe and sustainable parks and facilities, enhance the quality of life as a provider of recreation and cultural experiences and ensure a customer focused parks system. The Department's recreation centers, parks and Performing Arts and Community Center offer great activities for ages 3 to 55+. The administration and staff are committed and pledges to promote and adopt healthy eating and physical activity standards through the implementation of evidence-based health prevention programs. This grant process has reaffirmed and reinvigorated the Department's commitment to connect parks and programs to the health and well-being of all DeKalb County residents and visitors.

## **11. Budget**

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**22. What is the total amount of cash grant funding you are requesting? NRPA anticipates funding 20 grantees in the amount of \$25,000 each. Matching funds are not required.**

\*Expenditures that support your out-of-school time programs, such as transportation, equipment, staffing, marketing, supplies, etc. are eligible expenses. The funding cannot be used to purchase food unless part of the nutrition education activities.

\$25,000.00

23. List itemized anticipated expenses to reflect how the amount of funding requested above would be implemented for your out-of-school time programs. Food is not an eligible expense unless purchased as part of the nutrition literacy activities.

Please be sure that the total of expenses equals the amount requested above.

	Dollar Amount	Description
Expense	\$ 5,950.00	2 -Maxx Cold 49-cu ft 2-Door Reach-In Commercial Refrigerator (Stainless Steel) and 2 year warranty
Expense	\$ 400.00	2 - NewAir 28-lb Drop-down Portable Ice Maker (Stainless Steel and Black) and 2 year warranty
Expense	\$ 1,379.00	12 - (Round Oak Adjustable-Height Preschool Activity Table (48" Diameter)
Expense	\$ 733.00	28 - ( Structure Series School Chair (14" Seat Height)
Expense	\$ 1,798.00	2 - 30 Opening Double-Sided Cubby Unit
Expense	\$ 4,703.00	Marketing/Promotional Materials
Expense	\$ 5,100.00	10 - ASUS Chromebook Flip C302CA-DHM4 12.5-inch Touchscreen Convertible Chromebook, Intel Core m3, 4GB RAM, 64GB Flash Storage, All-Metal Body, USB Type C, Corning Gorilla Glass, Chrome OS & Warranty
Expense	\$ 1,827.00	5- Heavy-Duty Mobile Computer Table & Stack Chair Bundle (24" W x 48" L)
Expense	\$ 2,500.00	Staff Training

24. You have the option of uploading a letter from the head of your agency as evidence of their support of this grant application and the adoption of the HEPA standards at your out-of-school time sites. If you would like to include this letter of support, please upload it here.

LOS.pdf

12. Final page

25. Thank you for completing an application for a grant from NRPA. We will contact you if additional information is needed. Are you ready to submit your application?

Yes



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), dated April 6, 2018 (Effective Date), is made between **National Recreation and Park Association**, a Virginia-based not-for-profit 501(c)3 with a mailing address of 22377 Belmont Ridge Road, Ashburn, Virginia, 20148 (NRPA) and **DeKalb County Department of Recreation, Parks and Cultural Affairs**, a provider of park, recreation, or community services in Tucker, Georgia (Grantee).

### 1. Purpose

The purpose of this MOU is to confirm approval of the terms governing the acceptance and use of Twenty Five Thousand (\$25,000) made available for the implementation of the Healthy Out-of-School Time Program Grant.

This grant opportunity is the result of a partnership between NRPA and the Walmart Foundation to increase the number of healthy meals served to children during out-of-school times, provide evidence-based nutrition education to children and families, and implement healthy eating and physical activity standards. Having been selected as a recipient of funding through this program, Grantee is required to accept the terms contained within this MOU in order to receive funding as a grant recipient.

### 2. Grant Requirements

1. Direct grant funds to:
  - a. Increase the number of healthy meals children receive through the Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) or the National School Lunch Program (NSLP) during out-of-school times;
  - b. Provide evidence-based nutrition literacy to children and families that creates behavior change, including increased consumption of fruits and vegetables; and
  - c. Implement healthy living practices and policies aligned with the evidence-based healthy eating and physical activity standards that increase access to healthier foods and support a healthy environment.
2. Provide a copy of your agency's W-9 along with this signed MOU by **May 15, 2018**
3. Complete the following items by **May 15, 2018**. No grant funds will be disbursed until each of these items are complete.
  - a. Register your out-of-school time sites for NRPA's Commit to Health initiative and complete the Alliance for a Healthier Generation's Healthy Out-of-School Time Assessment and Action Plan for **each of your out-of-school time sites** where you plan to implement the HEPA standards. The assessment and action plan will be updated at the end of the grant period.
  - b. Submit an updated program budget on the provided template.
4. At least one representative of your agency must:
  - a. Attend a mandatory virtual training on **April 26, 2018** from 12 p.m.-4:00 p.m. EST (it is recommended that several staff members join this training and you watch as a group).



5. Implement the Foods of the Month nutrition literacy curriculum in your out-of-school time sites in the summer and fall of 2018.
6. Participate in quarterly webinar opportunities and one Sustainability Action Planning training in the fall of 2018.
7. If selected, participate in an evaluation of the grant activities to include administering surveys pre- and post-program to children and staff, conducting focus groups and hosting a site visit for NRPA staff and local stakeholders.
8. Utilize NRPA's social media toolkit to promote grant throughout the year—this includes a template for a press release, social media posts and connections to local media.
9. If requested, participate in occasional conference calls with NRPA and other grantees.
10. If requested, participate in a phone interview with NRPA and consultants to share information on successes, challenges and lessons learned.
11. Share success stories, press releases, photos, videos, quotes, local media coverage and highlights throughout the grant period.
12. Submit a brief interim report by **July 15, 2018** and a final report by **January 10, 2019** (a template will be furnished by NRPA).
13. All funds will be distributed by NRPA. No matching funds are required.

**TIMELINE OF GRANT ACTIVITIES**

<b>Activity</b>	<b>Date of Completion</b>
Provide a copy of your agency's W-9 and signed MOU	May 15, 2018
Attend a mandatory virtual training from 12pm-4:00pm EST	April 26, 2018
Complete NRPA's Commit to Health registration of sites; Healthy Out-of-School Time Assessment and Action plan for each individual out-of-school time site	May 15, 2018
Submit an updated program budget on the provided template	May 15, 2018
Submit a final report to NRPA	January 9, 2019

**3. Promotion**

NRPA and the Walmart Foundation may use the Grantee and/or park names, photos, and/or information in connection with the program for promotional or other purposes, in any and all media, without limitation and without further payment, notification, or permission, except where prohibited by law.

**4. Limits of Liability**

NRPA and the Walmart Foundation or any of its respective parents, subsidiaries, affiliates, officers, directors or employees shall not be liable to Grantee and/or its affiliates for any liability of any kind relating to or arising out of participation in this program hereunder.



#### **5. Confidentiality**

During the term of this MOU, the parties may learn certain confidential information of each other. For purposes of this MOU, confidential information means the confidential and proprietary information, not generally known by non-party personnel, used by the disclosing party and which is proprietary to the disclosing party, and includes, without limitation, the disclosing party's trade secret or proprietary personnel, financial, marketing and business information, including strategic, operations and other business plans or forecasts, and confidential information provided by the disclosing party regarding its employees, customers, vendors, sponsors and other contractors. Confidential information shall not be disclosed to non-party personnel.

#### **6. Term**

The term of this MOU will commence on the Effective Date and shall continue until February 28, 2019.

#### **7. Use of Grant Funds**

The Grantee shall use the full amount of the grant for the purposes set forth in Section 2. Unless otherwise agreed in writing by the Grantor, the Grantee shall return any portion of the grant and the income earned thereon that is not expended for such purposes.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

- A. To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Code;
- B. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code;
- C. To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code, without prior written approval of Grantor. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions;
- D. Except as expressly may be authorized in the Grant Description, to provide a grant to any other organization without prior written approval of the Grantor; or
- E. To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.
- F. To travel to NRPA's Annual Conference or any other conference travel, without prior written approval of Grantor and excluding the \$1200 of grant funds to be used for attending the pre-conference training.

All unspent or uncommitted grant funds shall be invested in highly liquid investments (such as an interest-bearing bank account) with the primary objective being preserving the grant funds availability for the project. Any interest or other income generated by the grant funds must be applied to the purposes described in the Grant Description.

#### **8. Audit**

NRPA has the right to audit the grantee's financial records relating to this MOU. Grantee should maintain their financial receipts and must make the records available at any time as requested by NRPA. If as a result of an audit, NRPA determines that funds were not spent in accordance with the purposes of this



**NRPA** National Recreation and Park Association

grant, the grantee may be required to return any funds not substantiated. If NRPA determines that grant funds were used for fraudulent purposes, the grantee may be barred from participation in any further programs.

**9. Termination**

Either party may terminate this MOU at any time effective upon receipt of written notice by the other party of failure to perform. The non-performing party shall have sixty (60) days to cure its obligation. If the non-performing party fails to satisfactorily cure its obligation within this time this MOU will be terminated.

Neither party shall be liable to the other by reason of termination of this MOU for compensation, reimbursement or damages for any loss of prospective profits on anticipated sales or for expenditures, investments, leases or other commitments relating to the business or goodwill of any of the parties, notwithstanding any law to the contrary. No termination of this MOU shall release the obligation to pay any sums due to the terminating party which accrued prior to such termination.

Upon receipt of this signed form and your agency's W-9 a check will be issued for your grant funds minus \$5,000 that will be distributed at the end of the grant period following completion of all grant activities.

*These parties have caused this MOU to be signed by their duly authorized representatives as of the date set forth below.*

**National Recreation and  
Park Association**

**DeKalb County Department of  
Recreation, Parks and Cultural Affairs**

*Rebecca Wickline*

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Rebecca Wickline

Printed Name: \_\_\_\_\_

Title: Senior VP of Development

Title: \_\_\_\_\_

Date: April 6, 2018

Date: \_\_\_\_\_

EIN: \_\_\_\_\_