



SPLOST Project Initiation Package

1. **Date:** June 5, 2023

2. **Project Name and Requesting Department:**

The Department of Public Works Transportation Division will use SPLOST funding to support and increase of engineering service needs for various engineering projects in the Transportation Division. The cost for these services from SPLOST are based on a pro rata bases between the various categories within the Transportation Purposes of the SPLOST program. A total increase amount of \$1,427,622.20 is identified in various categories of the SSPOST program.

David Pelton, Deputy Director, Transportation David W. Pelton Date 6/5/2023

Richard W. Lemke, Director, Department of Public Works Richard W. Lemke Date Digitally signed by Richard W. Lemke
Date: 2023.06.05 11:56:04 -04'00'

3. **Deputy COO Head:**

Approved: Chief Jack Lumpkin, Deputy COO N/A Date _____

4. **Prepared by SPLOST Program Management Team:**

Chris Kingsbury, SPLOST Program Manager
 Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**

The task assignments identified for this contract, would consist of engineering related services for various infrastructure projects in the Public Works Transportation Division. The on-call A & E firms identified in this contract are Atkins North America, Inc., Vanasse Hangen Brustlin, Inc., Arcadis U.S. Inc., Moreland Altobelli Associates, LLC/an Atlas Company, and AECOM Technical Services. The SPLOST Category used for this these tasks are B, C, E, F, G, H. Total amount \$1,427,622.20.

6. **Requested Services and Work Scope:**

a. **Type of Work Being Requested.** Services shall include, personnel and materials necessary to provide the goods or services that are in compliance with specifications as authorized by the County.

	a.	New Construction
	b.	Renovation/Restorations/Repairs/System Upgrades
X	c.	Engineering
	d.	Architectural/Building Renovation



e.	Mechanical/Electrical/Plumbing
f.	Transportation Study
g.	Others

b. **Brief Description of Proposed Project:** Attached plans (location map, cross sections, renderings, etc.), if available
 Engineering services as required for various Transportation Projects in the SPLOST program.

c. **Pre-Construction Services When Required for Various Project Task:**

- Use of current on-call firm for services (Y/N) YES
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A

7. **Proposed Budget (Including supporting details, detailed preliminary or final cost estimates, and SPLOST category)**

Category	Estimated Cost	SPLOST Funds	Other Funds
Engineering Services	\$1,427,622.20	320-104783-80651- 541401-602006	Operations \$100,000.00
Right of Way/Land Acquisition	N/A	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A	N/A
Environmental Mitigation	N/A	N/A	N/A
Construction	N/A	N/A	N/A
Procurement of Goods	N/A	N/A	N/A
Total Estimated Cost	\$1,527,622.20		

Approval Capital and Grants: _____

Date 6.5.23



8. Expected Start and Finish Dates:

Category	Anticipated Start	Anticipated Completion
Engineering	2023	2024
Right of Way/Land Acquisition	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A
Environmental Mitigation	N/A	N/A
Construction	N/A	N/A

9. Program Manager Action:

- a. Date PM received: June 5, 2023
- b. PM Recommendation: Proceed to BOC for approval.
Ernest Slaughter, Program Management Coordinator

Ernest Slaughter Date 6-5-2023

10. SEC Action

- a. SEC Action
 - Approve: *[Signature]* Date 6-13-23
 - Disapprove: _____
 - Defer: _____



Categories Used for Engineering Services Contract 2023

Categories	Unallocated Balance		
Category B	\$11,645,189	34.9%	\$498,240.15
Category C	\$ 8,604,111	25.8%	\$368,326.53
Category E	\$ 3,970,031	11.9%	\$169,887.04
Category F	\$ 2,684,800	8.0%	\$114,209.78
Category G	\$ 3,826,900	11.5%	\$164,176.55
Category H	\$ 2,642,078	7.9%	\$ 112,782.15
	\$33,373,109	100%	\$1,427,622.20



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW

Chief Executive Officer

Michael Thurmond

Board of Commissioners

District 1
Robert Patrick

District 2
Michelle Long Spears

District 3
Larry Johnson

District 4
Steve Bradshaw

District 5
Mereda Davis Johnson

District 6
Edward "Ted" Terry

District 7
Lorraine Cochran-Johnson

MEMORANDUM

June 14, 2023

TO: Zachary L. Williams, COO
Michelle Butler, Esq., Procurement Manager - CIP, Purchasing & Contracting

THROUGH: Rick Lemke, Public Works Director

FROM: Peggy V. Allen, DDPW, Roads and Drainage *PA*

SUBJECT: Proposed Amendment/Change Order No. 1 for PW-Roads & Drainage Participation in County Contract CPA 1231542-Vanasse Hangen Brustlin, Inc. (RFP 19-500535 Engineering and Design Services for Public Works Transportation and Infrastructure Projects (3-Year Multiyear Contract))

Detailed Description of Requested Changes:

R&D requests to Participate in Change Order No. 1 for PW-Transportation-led contract:

CPA 1231542-Vanasse Hangen Brustlin, Inc.; Amount \$100,000.00.

Justification for Requested Changes:

R&D requests to participate in a Change Order No. 1 deemed by PW-Transportation for contract CPA 1231542- Vanasse Hangen Brustlin, Inc. for RFP 19-500535 Engineering and Design Services for Public Works Transportation and Infrastructure Projects. We also request to add \$100,000.00 to the contract cap to allow the contractor to continue providing Biological and Habitat Monitoring services.

cc: David Pelton, Director of Public Works-Transportation
Brenda Redus
Reginald Anderson
Michele Smith